

SBRR MFGC (A), Mysuru.



Mahajana Education Society (R.)

Education to Excel

SBRR MAHAJANA FIRST GRADE COLLEGE (Autonomous)

Jayalakshmipuram, Mysuru -570012

Affiliated to University of Mysore

Re-accredited by NAAC with 'A' Grade

College with Potential for Excellence

e-GOVERNANCE POLICY

PRINCIPAL

Smt. Bhagyalakshamma Rattahalli Ramappa

Mahajana First Grade-College (Autonomous)

Jayalakshmipuram MYSURU-570012

SBRR MFGC (A), Mysuru.

Vision:

To Enhance and Promote the use of advanced Information Technology tools and resources in the functioning of the institution in order to make the required information available to all the stakeholders involved.

Mission:

To Deploy innovative, feasible solutions for effective functioning of the institution and provide all the data access services in an authentic, efficient and hassle-free manner.



PRINCIPAL

Smt. Rhagyalakshamma Rattahalli Ramappa
Mahajana First Grade-College (Autonomous)
Jayalakshmipuram MYSURU-570 012

Procedure in Place with Action plan:

I. Planning and development

- Learning Management System, a cloud based Enterprise Resource Planning Software to be used for display of teaching schedules and lesson plans. Theory and Practical classes to be conducted using Power point slide presentation, Video / animations in IT enabled classrooms.
- Google G-suit Academic/Office 365 Microsoft Teams software used for display of teaching schedules, Online classes, webinars and feedbacks from students.
- Easy Lib, a comprehensive e-library to be used to access library information.

II. Administration

- Faculty profile, details on participation in FDP, CME, Workshops and Conferences, projects undertaken and publications, significant achievements if any, are to be uploaded periodically on the ERP software.
- Annual performance appraisal of teaching and non-teaching faculty staff is to be obtained using ERP software.
- Leave applications of all staff, recommendations and approval is to be done through ERP software system.
- Student feedback to be collected using the cloud management system.
- Face identification devices are used to capture the staff attendance.

III. Finance and Accounts

- Use of ERP Software for calculating the salaries of employees.
- Bulk transactions and instructions to the Bank to use PFMS.
- Calculation of TDS is done using Institutional software provided by Tally/PFMS/ERP.
- Payment of statutory dues such as EPF, ESI, Professional tax and IT is done using the portals provided by the Government.

IV. Student admission and support

- ERP software is used for online Admission.
- After admission, the basic personal information and admission details of the students will be uploaded on ERP/UUCMS software, through which the parents and students can keep in touch with The Institution.

V. Examinations

- For formative assessments, the internal assessment exam marks and eligibility to appear for examinations is uploaded on ERP/UUCMS software.
- The summative assessments, results of the students abide by the policy adopted by the college. The institution website is the interface between the students and the examination section.

The Institution shall continuously review and update the approved policy and is committed to its implementation.


PRINCIPAL

Smt. Bhagyalakshamma Rattehalli Ramappa
Mahajana First Grade-College (Autonomous)
Jayalakshimpuram MYSURU-570 012

SBRR MFGC (A), Mysuru.

Policy Statement:

SBRR Mahajana First Grade College has designed an eGovernance Policy with the primary objective of implementing e-governance system in various areas of administration, academic and research services of the institution for better efficiency, transparency and accountability. This policy shall utilize the e- governance system in the integration of all the e-resources for enhancing campus e-learning environment to benefit all the users, especially students, faculty and staff.

Objectives:

1. To apply and implement eGovernance related tools in the areas of Administration, Finance and Accounts, Student Admission and Support and Examination sections of the institution.
2. To promote transparency and accountability in all the functions of the college.
3. To achieve and create a paperless environment in the college.



PRINCIPAL

Smt. Bhagyalakshmomma Rattehalli Ramappa
Mahajana First Grade-College (Autonomous)
Jayalakshmpuram MYSURU