



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	SMT. BHAGYALAKSHMAMMA RATTEHALLI RAMAPPA MAHAJANA FIRST GRADE COLLEGE (AUTONOMOUS)
• Name of the Head of the institution	Dr. B R Jayakumari
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	9611075944
• Alternate phone No.	08212512065
• Mobile No. (Principal)	9611075944
• Registered e-mail ID (Principal)	principal.fgc@mahajana.edu.in
• Address	Jayalakshmipuram
• City/Town	Mysuru
• State/UT	Karnataka
• Pin Code	570012
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	10/10/2018
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)
• Name of the IQAC Co-ordinator/Director	Smt. Venkatalakshmi M N / Smt. Shyla S
• Phone No.	08212512065
• Mobile No:	9448472024 9845859475
• IQAC e-mail ID	iqac.fgc@mahajana.edu.in
3.Website address (Web link of the AQAR (Previous Academic Year)	https://fgc.mahajana.edu.in/iqac/
4.Was the Academic Calendar prepared for that year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://fgc.mahajana.edu.in/iqac/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	Four Star	75	2001	22/03/2001	22/03/2006
Cycle 2	B++	85	2007	31/03/2007	31/03/2012
Cycle 3	A	3.01	2015	01/05/2015	31/12/2024

6.Date of Establishment of IQAC 20/02/2004

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Institution	CPE	UGC	01/04/2017	12000000
Institution	Autonomous Grants	UGC	10/10/2018	10000000
Institution	DST	GoI	01/12/2018	8000000
Institution	NAIN-OPEX	GoK	12/10/2017	1000000
Institution	NAIN-CAPEX	GoK	19/02/2019	2849000

8. Provide details regarding the composition of the IQAC:

<ul style="list-style-type: none"> Upload the latest notification regarding the composition of the IQAC by the HEI 	View File	
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9.No. of IQAC meetings held during the year

2

<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	Yes
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<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
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10. Did IQAC receive funding from any funding agency to support its activities during the year?

No

<ul style="list-style-type: none"> If yes, mention the amount 	
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11. Significant contributions made by IQAC during the current year (maximum five bullets)

- International. National and State level webinars - Development of e-content - Online classes during pandemic period - Faculty upgradation - NET/KSET/Ph.D - Students and staff served as COVID warriors during pandemic

12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
National Webinar	14.08.2020, IQAC, NAAC 2020: Revised Accreditation, framework for Autonomous Colleges Resource person: Prof. K. Sajjath, Associate Professor, Department of English, Govt. Science College (Autonomous), Bengaluru
National Webinar	17.8.2020, Economics, Impact of COVID-19 on Tertiary Sector - With special reference to Indian Banking, Inaugural Address: Dr .C.K.Renukarya Director, PG Centre Keynote: Mr. Narendra Consultant and Finance Expert
Orientation	14.10.2020, B.Com. & BBA students
Orientation	15.10.2020, BA, B.Sc. and BCA students
Awareness Programme	27.10.2020, Vigilance - Awareness Week Anti - Corruption
Rotaract	01.11.2020, Installation ceremony of Rotaract Club New Team 2021
Virtual Workshop	22.01.2021, Quiz Image Processing and its Applications Resource Person: Dr. Dinesh R Principal Engineer, Samsung, Bengaluru
Quiz	13.02.2021, One India One People Club & IQAC in association with 'SAKSHAM-2021' conducted quiz competition. 34 students were participated and two students were selected for the next level..
Special Lecture	04.03.2021, Topic: Monoclonal Antibodies and it's Applications Resource person: Ms. Smitha

	Grace S R Assistant Professor, Dept. of Biotechnology, Mahajana PG Wing, Mysuru
National Webinar	18.8.2020, Dept.of History & Geography, Impact of Covid-19 on Historical & Geographical Tourism in India-A Case Study of Mysore, Resource Person: Dr.N.S.Rangaraju Rtd. Professor Dept. of Ancient History & Archaeology, University of Mysore
National Webinar	19.8.2020, Dept.of Computer Science & BCA, Latex and its Applications, Resource Person: Dr.V. N. Manjunath Aradhya Associate Prof & Head. Dept. of Computer Applications JSS Science & Technology Mysore
National Webinar	20.8.2020, Dept.of Environment Science & Physics, Environmental Friendly Technology, Resource Person: Sri Sham Sundar Subbarao Associate Professor, Dept. of Mechanical Engg. Head - National Institute of Engineering, E- CREST
National Webinar	21.08.2020, Life Science Department PG Centre, Pandemics of Viral Infection, Resource Persons: Dr. Srinivas Kumar USA Dr. Harish Bengaluru
National Webinar	24.08.2020, Dept of Kannada & Journalism and Mass Communication, Kannada Sahithya Mathu Swayaktha Prajne, Prof. Narahalli Balasubrahmanyam, Bengaluru
National Webinar	25.08.2020, Dept. of Sociology & MSW, Migration and its Impact on Women Mental Health: Sociological and Social Work

	<p>Perspective, Resource Persons: Dr. Ashok D'Souza Associate Professor Dharwad University Dr. Kumudini Achi Associate Professor JSS PG Centre, Mysuru</p>
National Webinar	<p>26.8.2020, Dept.of Criminology & Forensic Science, Advances in Fingerprint Technologies, Resource Person: Dr.G.B.Aravind Associate Prof Dept. of Forensic Medicine & Toxicology, JSS Medical College, Constituent College of JSS Academy of Higher Education & Research, Mysore</p>
National Webinar	<p>27.08.2020, Dept. of Business Administration, Smt. Anu Krishna Mind Coach, NLP Trainer and Zen Lifestyle Expert Bengaluru</p>
National Webinar	<p>29.8.2020, Dept. of Physical Education, A Scientific Approach to Physical Fitness & Sports Management, Resource Persons: Dr.C.Venkatesh Chairman, DoS in PE & SS UoM, Mysore Dr. Madialagan Associate Professor DoS in PE & SS University of Mysore, Mysore</p>
National Webinar	<p>31.08.2020, Dept. of Microbiology, Unusual Phytopathogens - Viroids and Phytoblasts, Resource Person: Prof. G R Janardhana, Plant Health Clinic, Dept. of Studies in Botany, Director - International Centre, University of Mysore, Mysuru</p>
National Webinar	<p>02.09.2020, Dept. of Hindi and Sanskrit, Relevance of Ramayana in the Present Context (with Special reference to Valmeeki and Tulasi Das Ramayana), Resource Person: Prof. V D Hegde (Retd.) Former Chairperson DoS</p>

	in Hindi Manasagangotri University of Mysore Mysuru
National Webinar	03.09.2020, Dept. of Psychology, Mental Health and Wellbeing: Facing the Fallout during Pandemic, Resource Person: Dr. Manjula Professor Dept. of Clinical Psychology, NIMHANS, Bengaluru
National Webinar	07.09.2020, Dept. of English, Theoretical Paradise in English Literary Studies, Resource Persons: Prof. Vijay Sheshadri Professor of English & Director Mandya PG Centre, University of Mysore: Dr. Krishna Manavalli Professor, Literary Critic and Translator Department of Studies in English and Research University of Mysore
National Webinar	21.09.2020, Department of Life Sciences, Allergy and Immunotherapy, Resource Person: Dr. Nagendra Komarla, MBBS, FCAI, FIAMS Founder and Director, Bangalore Allergy Center, Bengaluru
National Webinar	09.10.2020, Dept. of Commerce, National Education Policy 2020 and its impact on Higher Education, Dr. Shakila T Shamsu Formerly OSD (NEP) Dept. of Higher Education, MHRD Dr. Yashavantha Dongre Former Vice Chancellor (Acting), Retd. Professor of Commerce, University of Mysore Chairperson of Sub Committee, Taskforce for Implementation of NEP in Karnataka
13. Was the AQAR placed before the statutory body?	Yes

<ul style="list-style-type: none"> Name of the statutory body 	
Name of the statutory body	Date of meeting(s)
Governing Body	12/11/2020
14. Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> Year 	
Year	Date of Submission
18/02/2022	18/02/2022
15. Multidisciplinary / interdisciplinary	
16. Academic bank of credits (ABC):	
17. Skill development:	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):	
20. Distance education/online education:	

Extended Profile

1. Programme

1.1

17

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 1902

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 306

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 1736

Number of students who appeared for the examinations conducted
by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1 449

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 96

Number of full-time teachers during the year:

Extended Profile	
1.Programme	
1.1 Number of programmes offered during the year:	17
File Description	Documents
Institutional Data in Prescribed Format	View File
2.Student	
2.1 Total number of students during the year:	1902
File Description	Documents
Institutional data in Prescribed format	View File
2.2 Number of outgoing / final year students during the year:	306
File Description	Documents
Institutional Data in Prescribed Format	View File
2.3 Number of students who appeared for the examinations conducted by the institution during the year:	1736
File Description	Documents
Institutional Data in Prescribed Format	View File
3.Academic	
3.1 Number of courses in all programmes during the year:	449
File Description	Documents
Institutional Data in Prescribed Format	View File

3.2	96
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3	15
Number of sanctioned posts for the year:	
4.Institution	
4.1	1461
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	93
Total number of Classrooms and Seminar halls	
4.3	689
Total number of computers on campus for academic purposes	
4.4	28302168
Total expenditure, excluding salary, during the year (INR in Lakhs):	

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

SBRR Mahajana First Grade (Autonomous) is a premier Institution in Mysuru with a legacy of over 40 years in the Educational sector. Quality academic standards, diverse educational programmes, distinguished faculty, illustrious alumni at national and international representation have been the salient features of this Institution. The Institution acclaims student representation Nation wide and Overseas.

The College was conferred with the Autonomous status in 2018-19, being an autonomous institution the curriculum prescribed by the University of Mysore has been retained across all courses with an overall approximately, 30% change as structured and prescribed by their respective BoS and approved by the Academic Council of the college. The college has materialized the new CBCS academic venture based on relevance and resources available.

The present Curriculum across various programs based on CBCS Scheme is widely learner centric. It nullifies the gaps in the conventional curricular designs; orienting the Syllabi to enhance scientific culture as well as continuous learning among students. The vision statement of the institution is kept in mind while preparing the curriculum for each programme and highlighted in the 'POs, PSOs and COs'. The Curriculum is prepared in a holistic way so as to develop the students professionally and to make them economically useful, socially responsible and culturally remarkable.

The Curriculum prepares the students to face future challenges, making them equipped with employability skills, which in turn increases their potential for the Job market at State, National and International stature. Added to this, the learning experience nurtures Pupil with the ability to relate the Syllabi to the emerging social realities, sensitizing them towards the existing socio-economic needs and deficiencies.

Further, students' knowledge acquisition is evaluated through continuous assessment across the academic session in the form of IA tests, Assignments, Seminars, Case studies, Minor Projects, internships and field visits. The CBCS based Syllabi across all courses is structured innovatively to align the Theoretical concepts with their Practical relevance.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	Nil

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

17

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

42

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

33

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

17

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

V Sem BA

Title of the Paper – Gender and Society

Course Outline:

Unit-1: Social Construction of Gender:

a) Sex and Gender, Gender discrimination, Gender Sensitivity, Empowerment of Women.

Unit-2: Gender Violence:

a) Domestic Violence, Harassment at Workplace.

b) Gender and Development: History and Approaches WID WAD AND GAD.

Unit-3:

a) Major challenges and issues affecting women in India: Women and Education, Women and Health, Women and Work Policy Provisions for Women.

- Professional Ethics: Professional Ethics and Values(M.Sc.(CS)), Values and Ethics(MCA),
- M.Com: Corporate Governance and Business Ethics, Advanced Auditing, Human Values-Environment & Sustainability, Business Policy and Development, Entrepreneurship Development, Management of Social Enterprises
- MBA: Courses offered: Fundamentals of CSR, Social Development Issues and Challenges, Corporate Governance and Ethics, International Business & CSR, Sustainability &

Stakeholder Management

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

2

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

88

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

174

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni **B. Any 3 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	https://fgc.mahajana.edu.in/igac/
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following **A. Feedback collected, analysed and action taken made available on the website**

File Description	Documents
Provide URL for stakeholders' feedback report	https://fgc.mahajana.edu.in/igac/
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

929

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

696

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The assessment of students' learning level is done by the teachers by conducting the tests, assignments, tutorial classes etc., based on this, teachers will identify slow learners as well as advanced learners. For slow learners tutorial and remedial classes are organized. In case of students require coaching on a specific topic, they are provided with e-content and study materials which will help them in gaining in-depth knowledge. Apart from assisting them with curricular aspects, personal counselling, career counselling are also given from time to time. Class teacher mentoring method has been helpful in facilitating slow learners.

Advanced learners are identified through, tests, assignments, peer interaction in the classroom as well as outside the class. They are encouraged to participate in all curriculum and co-curricular activities to optimize their potential. Such students are encouraged to participate in inter-college competitions, presentation of research papers in conferences, publication of research papers in journals etc. The Institute library provides e-content access not only during college hours but also other than class hours which will be helpful for the students to enrich their knowledge.

Students have excelled in university examination by securing Ranks (Last Non-Autonomous batch)

1. Ekatha S Bhat, BA (CPS) - 2nd Rank and Cash Prize
2. Gowrika K, BA (CPS) - 2 Gold Medals and Cash Prize

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
22/07/2020	1902	96

File Description	Documents
Upload any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Our institute is making a continuous effort in providing various opportunities to utilize students' full potential through various platforms. they are,

- Entrepreneurship Cell provides an opportunity for creative and innovative thinkers to take up entrepreneurial activities. Through New Age Innovation Network, about 20 projects are funded by the Govt. of Karnataka..
- The department of Life sciences provides opportunities for the students to pursue their research activities in the R & D centre (Recognized by University of Mysore).
- Field visits and Community camps help the students to comprehend the ground level problems of the society also to think for the probable solutions.
- The college employs an interactive approach through Discussions in the classrooms, debates, group presentations to encourage interactive learning.
- Encouraging the students for publishing their articles in Newsletters and Magazines in order to share their knowledge and views.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Majority of the Teachers are using ICT tools in their teaching-learning process. College is equipped with ICT enabled classrooms, Desktops, Laptops, Projectors, e-podium, Wi-Fi, LAN, well-equipped internet facility. Our Library provides accessibility to e-sources via Inflibnet, J-Gate where teachers have access to e-resources. Institution has subscribed for Microsoft Teams for engaging classes online during pandemics. All the teachers were trained to use ICT tools for conducting academic activities. All the Departments have conducted special lectures, workshops, webinars by using online platform. Teachers have contributed to e-content development through YouTube lectures. The faculty have contributed to MOOC course content development and delivery of classes in MOOC. Institute is equipped with software such as Microsoft Office, Tally, SPSS etc. Teachers share reading materials, short notes, e-books through different media like Google Classroom, E-Mail, WhatsApp, audio recording and other means.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://fgc.mahajana.edu.in/igac/
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

96

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	No File Uploaded

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The institution prepares Academic Calendar and Teaching Plans at the beginning of the academic year and the same is made available to the students at the time of admission. The teaching plans of a particular course will be prepared by the concerned course teacher. While preparing the same, Program and course outcomes are taken into account to ensure the best results. Teaching plans are prepared by considering the No. of credits, No. of lecture hours and tutorial hours. Necessary precautions are taken to include both theoretical as well as practical sessions along with co-curricular activities, case study discussion etc., While preparing the teaching plans, continuous evaluation structure will also be considered.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

96

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

39

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

889

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

Nil

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

- **Examination Process:** BOAE meeting will be held to form BoE for the concerned academic year. The BoE members will scrutinize 3 sets of question papers for each course under each program and will hand over the same to the CoE in the sealed envelopes.
- **Processes/ Procedures integrating IT:** Once the examination is completed as per the time-table, the answer scripts will be handed over to the CoE. The Answer Scripts are coded, bundled in 16 numbers and will be given for the valuation. Once valuation is over, the external examiner will review 25% of the answer scripts. If the difference in valuation marks is greater than 15%, the answer scripts will be processed for second valuation. The marks will be entered in the ERP system, and the result will be announced within one month from the date of completion of semester-end examination.
- **Continuous Internal Assessment System:** Assessment and evaluation process are divided into 3 components identified as C1, C2, and C3.

UG Programs: C1 and C2 assessment is for 10 marks each, which will comprise Test/ Assignment/ Seminar/ Quiz/ Group discussion. The students will be informed about the modalities well in advance. The C1 will be consolidated during the 8th week and C2 will be consolidated during the 16th week of the semester. The C1 and C2 marks entered will be uploaded to the college website, so that the students can verify their IA marks. During 18th to 20th week of the semester, the semester-end examination (C3) for 80 marks will be conducted for each course.

Make-up examination will be conducted for C3 in the fifth and sixth semester only.

PG Programs: C1 and C2 assessment is for 15 marks each, which will comprise Test/ Assignment/ Seminar/ Quiz/ Group discussion. The students will be informed about the modalities well in advance. The C1 will be consolidated during the 8th week and C2 will be consolidated during the 16th week of the semester. The C1 and C2 marks entered will be uploaded in the college website, so that the students will verify their IA marks. During 18th to 20th week of the semester, the semester-end examination (C3) for 70 marks will be conducted for each course.

Make-up examination will be conducted for C3 in the third and fourth semester only.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Programme Outcomes and Course outcomes are adopted for all the programmes of both under graduation as well as Post Graduation level of the institution. Programme outcomes are an integral part of the vision, mission and objectives of the institution. The Learning objectives are communicated to through the Website to all the students and stakeholders and during the student induction programme. Course outcomes are specifically communicated during the beginning of the semester. The objective and the process of attainment of the course outcomes are explained in detail. Many of our teachers are serving as resource persons in their respective Board of Studies of University as well as Autonomous colleges. Which can be value-added for effective attainment of Programme outcomes as well as Course outcomes.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The Institution regularly evaluates the performance of students through various methods for measuring Programme Outcomes and Course Outcomes.

The knowledge and skills which students acquire in the subject and capacity for critical thinking are evaluated through Continuous Internal Evaluation. Periodic Assignments are given to the students to measure the attainment of programme specific outcomes. Activities like quiz competitions are also held which makes the institution know about the knowledge level of the students. Semester exams for the courses are conducted to know the levels of attainment of POs, PSOs and COs. Analysis of students' performance in the internal tests is done. Active participation of students in NSS/NCC/Sports and other activities of departments attests to their sense of Ethical and Responsible Citizenship.

Semester End Examination results reveal the overall performance of the students of a batch through which programme outcomes can be evaluated. Through the placement, evaluation of internship reports, Field visit reports, Successful completion of higher studies in reputed institutions are the parameters to evaluate the programme outcomes.

Course outcomes will be evaluated through the continuous evaluation process, internal tests, assessment, Quiz, module test, surprise test. The institution collects feedback from students on the course delivery every semester.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

289

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://fgc.mahajana.edu.in/igac/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

- The institution provides all necessary infrastructural facilities and a conducive environment to promote research activity in the campus.
- Faculty members are encouraged to apply for various funding agencies and pursue their research.
- The faculty members and students are encouraged to present their research work in national and international conferences and symposia and the institution has been financially supporting them by providing registration fees, travelling allowances etc.
- The institution is instrumental in promoting the departments to regularly conduct the seminars, special lectures, faculty development programmes, workshops, & training for skill development and competitive examination.
- The department of studies in Biotechnology, Microbiology & Biochemistry is recognised by University of Mysore as "R & D

centre" with central instrumentation facility, software and computing facilities for carrying out research activities.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	Nil
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

2

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

9974800

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	No File Uploaded
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

8

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

4

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

4

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

New Age Innovation Network (NAIN)/ District Innovation Hub (DIH)

NAIN (now renamed as DIH) is a Skill Development Program launched under the startup policy 2015-20 by the KITS, Government of Karnataka, motivating the graduate students to convert their ideas into prototypes and build their careers in entrepreneurship in Tier 2 and 3 cities in the state.

The DIH was established in 2017-18 at the SBRR Mahajana First Grade College, Mysuru, which focuses on creating an ecosystem to promote innovation and entrepreneurship among the students who are pursuing their degrees in the college.

The students studying in different disciplines are motivated by mentoring, developing & project funding so as to set up start-ups or self-employment. The Government of Karnataka will provide the funding to the approved projects up to a maximum of Rs.3,00,000/- (Rupees Three Lakhs Only) per project under the NAIN-Student Project Funding scheme.

Government Officials in NAIN TEAM

1. Ms. Champa E, General Manager - 3, KITS, Bengaluru
2. Meena Nagaraj IAS, Managing Director, KITS, Bengaluru
3. Mr. Arjun Odeyar, KAS, General Manager, KITS, Bengaluru
4. Dr. Sandhya R Anvekar, Programme Head - Skilling, KITS, Bengaluru

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://pgc.mahajana.edu.in/new-age-incubation-network-district-innovation-hub/

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

Nil

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

C. Any 2 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

4

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

36

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

10

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

691

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

26

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The college conducts programmes to sensitize the students and the employees of the institution to create awareness about their constitutional obligations, values, rights, duties and responsibilities as citizens which enable them to play their roles as responsible citizens. The college celebrates Independence Day, Republic Day, Gandhi Jayanti, Netaji Jayanthi, Bhagat Singh birth anniversary to highlight the importance of freedom and Indian freedom struggle. They aim at highlighting the constitutional spirit of liberty, equality, justice and fraternity. Events like Independence Day and Republic Day are celebrated with the hoisting of the national flag followed by cultural programmes, highlighting

heritage, progress, cultural diversity, unity and self-reliance. Students take part in good number with different contingents like NCC (All Three Wings) NSS, Sports, Class representatives, Volunteers (VOMC) taking part in the marching contingent. An attraction at the Republic Day celebration is an impressive Gun Drill performance (operation of Pack Howitzer -2 used by the Indian Army in the wars) by the Cadets of 1 Kar Arty Bty. Constitution Day and National Voters day are also observed.

Apart from taking part in patriotic festivals, the students are encouraged to donate blood to ensure that precious lives are saved. Charity and Giving committee makes an appeal on behalf of the needy public to raise funds for medical treatment, education and other charitable causes. NCC Cadets tookout a COVID Prevention Rally, cleaning of statutes, and on 21/11/2021 NSS volunteers organized a health awareness programme- Arogya Arivu at Jayadeva Heart Hospital, Mysuru.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

3

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

04

File Description	Documents
Reports of the events organized	View File
Any additional information	No File Uploaded

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

320

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

-

File Description	Documents
Copies of documents highlighting collaboration	No File Uploaded
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

18

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

SBRM Mahajana First Grade College (Autonomous) has a total campus area of 23 acres out of which, 6 acres are utilised for the First Grade College and 17 acres exclusively for Post Graduate Programmes. The campus comprises of multi-storied buildings and well developed infrastructure to facilitate the students in their curricular and extra-curricular activities. The institution has always oriented towards providing advanced teaching-learning methods using technology based learning and other interactive sessions. The class rooms are equipped with ICT and advanced equipments have been installed in all laboratories to facilitate the students to learn concepts and execute their projects. All the computing equipments are updated to match with the latest versions available in the field.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The institute has auditoriums: Vivekananda Hall, Dr. A. P. J. Abdul Kalam Stadium, Jagadeesh Prasad Stadium, Subbalakshmi Hall for indoor sports and cultural activities, PG Auditorium and Tourism Auditorium to host various cultural activities. The institute believes that the students should not only be efficient in academics, but also in their physical activities and hence, students are encouraged to engage themselves in physical exercises too. To facilitate fitness, sports and games (both indoor and outdoor), we have a Mahajana Health Club (multi-gymnasium) with instructional facility. For indoor sports activities, the institute has the Department of Physical Education and Sports in which indoor sports activities are held and an indoor Badminton Court at the PG Centre. For outdoor sports and games, the institution has Jagadeesh Prasad Stadium, a Basketball court and a Tennis Court at the PG Centre to host various sport activities. Many students have utilised these facilities and participated in various national, state and University level sports competitions and secured prizes and awards.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

49

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

24432314

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of the ILMS software : MasterSoft ERP Solution Pvt. Ltd.,
- Nature of automation (full or partial) : Full
- Version : 5.4.3
- Year of automation : 2019

- Library as information center, supports teaching, learning and research activities of faculty and students. With the support of library facility includinge-resources such as books, journals, newspapers and database like J-Gate, DELNET and N-LIST Programme.To provide effective services library is using a cloud based automation software Lib-Man, this software is embedded with multilingual fonts, Barcode & QR Code. All in house operation of libraries such as Acquisition & Cataloguing, Serial Control and circulation services are computerized. It provides Online Public Access Catalogue or OPAC it supports the smartphone or mobile app for book search - MOPAC that enables users to search for any book via their smartphones by entering keywords such as author's name, title, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.2.2 - Institution has access to the following: A. Any 4 or more of the above e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	No File Uploaded

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

279923

File Description	Documents
Audited statements of accounts	View File
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

4293

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The Institution believes that technology has a predominant role in current education system and hence the institution has a vibrant IT policy in which all the stakeholders such as Teaching staff, Administrative staff and students can get access to various resources available through information technology. The institution upgrades its IT facilities to enable e-learning, e-knowledge and facilities to develop e-contents through appropriate provisions in the yearly budget. All the computers in the campus are upgraded with latest software and connected by LAN throughout the campus. The institution has Annual Maintenance Contracts with vendors of IT facilities and cyber security providers for the upkeep of computer systems and hassle free accessing of the e-resources.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
2679	466

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: B. Any three of the above

Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://fgc.mahajana.edu.in/igac/
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

38166004

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The institute has well established policy for procurement, maintenance and utilisation of physical, academic and other support facilities. Construction of infrastructure for academic purposes such as classrooms, laboratories, libraries and their maintenance is taken care by the Mahajana Education Society. The society makes sure that the infrastructure development works are carried out by licensed builders. For procurement of any equipment, the institution follows the procedure of floating tenders as per directives of Government of Karnataka and makes sure that qualitative equipments are procured and funds for the same are properly allocated and utilised.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

899

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

742

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology **A. All of the above**

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	View File
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

60

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for **A. All of the above**

submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

58

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of outgoing students progressing to higher education

150

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State

government examinations) during the year

3

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

3

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

- Student Parliament is a structure which is working as student support unit. It is a systematized selection of Class Representatives in the ratio of 1:10 and appointment of Organizing Secretaries to various college committees.
- This enables students to take up initiative to execute and lead the class in general. This results in the successful establishment of student network with a deeper penetration, ensuring full-fledged participation of student community in all the college activities.
- It is both an exciting and challenging role provided to the students to take up leadership and work with the administration growth. The concept of collaborative leadership emphasizes "bridging the gap" among various internal and external stakeholders through teacher and student governing model.
- It is the opportunity to learn from each other. This helps the elected leaders to have service minded to align them with the society. This helps the organization strengthen and expand its pool of candidates for leadership positions to realize their responsibilities and to grow as finer citizens. This will further help the students to be

proactive in building a better nation.

- The leadership developed will work in a very constructive manner to create a platform to know their abilities. It is an added responsibility to a student to work and learn beyond the academic curriculum in a practical way.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

00

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	No File Uploaded
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumni Association of SBRR Mahajana First Grade College was officially registered as SBRR Mahajana Prathama Darje College Hiriya Vidyarthigala Sangha on 28.12.2018.

The constitution of the alumni association was started with the following executive committee members:

1. President : Mr. Chaluve Gowda S M
2. Vice- President : Capt. Nikil B R
3. Secretary : Smt. Shambahvi Bhounsle
4. Treasurer : Smt. Radhika Rani
5. Members : Ms. Gayathri V, Ms. Sanchitha M S, Mr. Nagesha

Meetings were held in the college premises where the following matters were discussed:

Programmes to be conducted:

1. To Conduct a Blood Donation Camp
2. To contribute an Electric Vehicle (Two Wheeler) to the College.
3. To motivate the drop-out Students of the college to continue with their education.
4. To provide uniforms for the needy students.

Due to Pandemic situation in the year 20-21, the first two programmes were not implemented. But, third and fourth programmes were executed. The rest of the programmes will be executed in the coming academic year.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year **E. <2 Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Vision:

SBRR Mahajana First Grade College is committed to imparting education to the students with a professional approach to make them finer citizens of the country who are economically useful, socially responsible and culturally remarkable.

Mission:

- To blossom into an institution of excellence in order to empower the youth through quality education and to provide professional leadership.

- To provide encouraging inputs for better careers and empower youth for contemporary social tasks.
- To support social endeavors and traditional value with sustained efforts.
- To provide excellent teaching and research ambience.
- To create quality human resource through scientific inquiry, applied research and innovation.
- To attain the status of College of Excellence.

Vision and Mission of our institution focuses on innovative approaches, quality teaching and research so as to bridge the gap between industry, society and academia. The institution follows a democratic and participatory mode of governance with all stakeholders participating actively in its administration. The Governing Council delegates the authority to the Secretary and Principal who, in turn share it with the different levels of functionaries in the college. The Heads of Departments, the Conveners of various committees, Class teachers along with the staff representatives on higher decision-making bodies play an important role in determining the institutional policies and implementing the same.

- SBRR Mahajana First Grade College being an autonomous institution believes in decentralized governance and participative management. Our management along with Teaching and Nonteaching staff members share the academic and administrative responsibility of the college, which enables the smooth working of academic and administrative machinery.

- IQAC has been constituted as per NAAC guidelines and it has the freedom to formulate quality policies. Its implementation has been discussed and planned at the several meetings conducted during this year.

- Under Autonomy, the BoS of each department has flexibility of framing suitable syllabi from time to time as per the current requirements in the job market, industries etc.,

- College policies are well within the policy framework of affiliated university and the Government. All the Teaching and Non-teaching staff members work together to comply with the policies envisaged.

- Transparency is maintained by sharing the information on college website for ready reference to all the stakeholders of college as well as the general public.

- College has constituted Governing Body, Academic Council, Finance Committee, Board of Studies for the smooth conduct of autonomy related activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The institution has a mechanism of providing operational autonomy to various functionaries in order to ensure a decentralized governance system.

Principal of the college in consultation with President and Secretary of the management forms different committees for planning and implementation of different academic, student administration and related policies. All academic and operational policies are based on the regulations of UGC and State Government and decision of the management.

The institution promotes participative management. Ideas pertaining to academic goals, organizational progression and better campus life are collected from all stakeholders to promote efficient functioning of the institution. The staff and other stakeholders help in infusing a positive attitude that leads to increased efficiency, improved communication, heightened morale, motivation and job satisfaction. Believing in decentralization, the Management takes policy decisions relating to finance, infrastructure etc.

Students also play an important role in conduction of academic events such as conferences, seminars, workshops and extracurricular activities. Faculty members are given representations in various committees. Their leadership skills are honed by making them conveners/members of various ASIC committees.

We practice absolute decentralization through a unique concept "Student Parliament". In which the Principal is directly connected with Class Teacher and in turn connected with Class Representatives. These Class Representatives are selected/elected by their class mates. Student Parliament is a structure which is

working as student support unit. It is a systematized selection of Class Representatives in the ratio of 1:10 and appointment of Organizing Secretaries to various college committees.

- This enables students to take up initiative to execute and lead the class in general. This results in the successful establishment of a student network with a deeper penetration, ensuring full-fledged participation of student community in all the college activities.

- It is both an exciting and challenging role provided to the students to take up leadership and work with the administration growth. The concept of collaborative leadership emphasizes "bridging the gap" among various internal and external stakeholders through teacher and student governing model. It is the opportunity to learn from each other.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Research and Development

- The institution recognizes the importance of research component in Higher Education sector and hence has established a well-equipped Research Cell.
- The Department of Life Sciences has been recognized as Research and Development Centre by the University of Mysore.
- College with Potential for Excellence (CPE grants) Minor Research Projects have been taken up by various departments of our college.
- Research Cell takes initiatives in promoting research culture by organizing workshops and seminars and also bringing out the compendium of the proceedings.

- Students' projects, assignments and field study are research oriented. The project and field study are based on primary data collection and analysis.
- Student research is mandatory in some areas of learning. The respective faculty act as mentors for the same.
- Well equipped R & D centre as well as library facility has been made available for carrying out research activities.
- The research findings are published in International journals and publication of research articles in International and National journals as and when enough data is generated.
- Proposals were submitted to different funding agencies of Government of India / Government of Karnataka for availing research grants.
- Linkages and collaboration have also been established and availed.
- Encouraging teachers to present research papers at International and National Seminars, Conferences and Symposia.
- Guidance to all research related activities like preparing proposals, paper presentations, publications etc are given by the Research cell and R & D Centre
- Financial support is extended by the management and UGC-CPE grants to take up minor/major research projects, organize research oriented workshops and seminars.
- Four staff members have Ph.D. Guideship.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Mahajana Education Society is the central unit of institution with President, Vice President and Secretary and Treasurer as Office Bearers. College is governed by the MES Governing Council, which is officially recognized and registered in the name of Mahajana Education Society. It has the responsibility to take care of academic, administration related activities of the college. The organizational chart of the college has distinctive structure to

take care of both academic and administrative activities.

Being an autonomous institution, it has Governing Body which is constituted as per the guidelines of UGC. The Governing Body has the authority to approve and ratify the decisions made by various statutory bodies. The statutory bodies have been constituted for the smooth conduct of various activities. The statutory bodies formulated for the said purpose are Governing Body, Academic Council, Finance Committee and Board of Studies.

Each of the above bodies has separate administrative set up with the academicians/experts apart from dedicated supporting staff. In addition, the college is headed by the Principal who is overlooking the implementation of plans and ensures that day to day operations are properly conducted. Principal takes the feedback from HoDs, teaching, non-teaching staff, convenors and others. HoDs in turn ensure that plan formulated by the Principal are systematically implemented.

To promote over all development of the students, the college is having separate committees, to name a few, Administrative, Admission, Examination, Scholarship, Discipline, Sports, Library which will facilitate the smooth conduct of all related activities.

As per the requirements of growing competition in the field of higher education, the institution has constituted various committees to promote academic excellence, personality development and leadership qualities through inculcating values among the students. In this context, Student Parliament which is first of its kind in the whole country has been setup and it has topped the list among other value based committees and the same has been functioning efficiently and contributing significantly to promote the vision of the college.

Service Rules and Recruitment policy of MES

1. Service Rules, Procedures, Recruitment and Promotional Policies for employees are as per the rules specified by the Government of Karnataka, University of Mysore and Mahajana Education Society as amended and revised from time to time.
2. All the Employees are expected to strictly follow the KCSR (KARNATAKA CIVIL SERVICES RULES NOTIFICATION) Rules and Guidelines brought out by the management from time to time.
3. All the newly recruited staff are made aware of these rules.
4. Advertisement about recruitment is given in the news papers

calling for the applications within stipulated period from eligible candidates.

5. Scrutiny of applications will be completed well before calling for interview.
6. Selection of candidates by the selection committee is based on academic accomplishments and interview performance.
7. Recruitment of supportive staff is done by management as per guidelines of statutory bodies, via proper interview process.
8. Promotions and appraisals of faculty are based on Continuous Assessment System and rules & regulations amended by regulatory authorities, from time to time.
9. A copy of the code of conduct and General Guidelines will be issued to all the employees at the time of appointment.

File Description	Documents
Paste link to Organogram on the institution webpage	https://fgc.mahajana.edu.in/iqac/
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Our Institution gives utmost importance for the Staff welfare. Existing welfare measures for teaching and non-teaching staff are :

- Group Insurance
- Provident Fund and Gratuity
- ESI facility
- Credit Cooperative Society
- Maternity leave
- Earned Leave
- Fee concession for the employees' children
- Gym facilities
- Free quarters for watchman and gardner
- Wi-Fi facilities for staff
- Sports activities for staff
- Computer and printer for each department
- Financial assistance to the needy students
- Lift and ramp facilities
- Drinking water facility

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

05

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

39

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The Institution periodically carries out financial audit by internal and external experts. Internal audit has been done by Prakash Co. External audit by Designated Auditors of Collegiate Education, Bengaluru and Joint Director of Collegiate Education, Mysuru. The recommendations of these agencies are implemented. The

audited records are filed in the office of the colleg.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The Resource mobilization policy focuses on achieving the goals of the institution ensuring accountability and transparency.

- The Management coordinates and monitors the optimal utilization of the funds.
- Institution obtains grants mainly from the University Grants Commission on various heads of expenditure for having the status of Autonomy.
- In case of the aided programmes, the institution receives Salary grant, as well as a Non-salary grant from Government of Karnataka
- The internal revenue generations are being obtained in the form of Academic receipts like course fee, tuition fee, examination fee.
- Adequate funds are allocated for effective teaching-learning practices that ensures quality education.
- The budget is utilised for student activities, remuneration of visiting faculty and honorarium of Guest for Special Lecture, Seminars, Workshops and Conferences.
- Budget is utilized to meet day to day operational and administrative expenses and maintenance of fixed assets.

- Library facilities are augmented to enhance learning practices and accordingly requisite funds are utilized every year.
- Adequate funds are utilized for the development and maintenance of infrastructure of the institution. Some funds are also allocated for social service activities.
- Transparency and accountability are ensured by conducting an annual audit.
- In order to ensure and monitor effective utilization of financial resources the Principal appoints a Purchase and Disposal Committee, which reviews and approves all purchases based on requirements, specifications and rules of Central/State Governments.
- The institution is trying to build a strong alumni base to mobilise resources.
- M.B.A department is trying to provide consultancy services to mobilise resources.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

- Additional ICT enabled classrooms have been created
- E-content and You Tube lectures were created by faculty members
- Established Studio Media Centre
- NCC cadets, NSS volunteers served as COVID warriors during the pandemic period.
- International, National and state level webinars were conducted.
- NAIN -New Age Incubation Centre sponsored by Government of Karnataka and was set up in PG wing
- Hostel facility for boys has been created
- Alumni Association has been registered and named as SBRR

MAHAJANA PRATHAMA DARJE KALEJU HIRIYA VIDYARTHIGALA SANGHA

- Ramps and lift facilities have been provided

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

- The teaching faculties prepare a broad lesson plan on day today basis about the techniques and teaching methodology adopted in classrooms along with time required to transact the subject effectively.
- Work Diaries are maintained by every individual faculty which is scrutinised by respective HoDs and the Principal.
- The technique adopted to assess the learning outcomes of students are Internal tests, surprise quiz, analysis of case studies, enactment of role plays, Group discussions, paper presentations etc.
- Periodic meetings are conducted by the concerned departments for the collection of updated information of the deployed lesson plans, academic calendar and the work progress of the faculties'. The same is verified with the control mechanism of the number of hours and the progress of covering the course ware. In case of deviations, they are rectified immediately.
- New ideas and innovative ways of teaching methodologies are discussed in the beginning of each semester and the staff are encouraged to implement, if found feasible.
- Extensive use of ICT, subject experts from other institutions are invited for seminars, workshops, conferences and interactions with the students to enable effective delivery in transactions. Field visits, study tours, internships, field work and project works are directly connected with the industrial experiences of the students.
- Power Point Presentation, Case Studies, Group Discussion, role play and visit to industries are regular features adopted to improve quality of teaching and learning methods.
- Individual training, Group Training Method, Interactive training, Clique training methods are adopted in teaching.
- Academic Calendar: The Institution brings out a well-planned

calendar comprising the details of curricular and co-curricular activities for entire academic year in advance. Each student and staff member is provided with a copy of the same..

- Teaching plan: The institution has a well-planned time table for teaching as well as organizing subject-wise interactive sessions, seminars, workshops and discussion sessions for the students.
- Case studies, Assignments are allotted and Seminars are conducted periodically, facilitating interactive learning process and combined learning process matching to the needs of adoptability of different concepts dealt at classroom levels (individual learning to be converted to adoptability learning).
- We take special care for students with special needs by providing remedial coaching and give them permission to record classroom lectures.
- The department of Kannada takes a pro-active role in providing an edited compendium of prescribed Kannada text books to the students. This will facilitate easy comprehension and learning of the subject.
- The departments of Economics, Psychology, Kannada and Hindi have developed question banks including MCQs for sharing with the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

B. Any 3 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college believes in promoting 'Gender Equity' and makes efforts towards gender sensitization. Forum for Women Empowerment and SPARSH (Atrocity on Women Enquiry Committee) regularly organize programmes on gender issues. Some of the programmes held regularly are events to mark International Women's Day, Self Defense workshop for girl students, the annual Sri Rattehalli Ramappa Memorial Throw ball Tournament for Women apart from seminars/webinars. In the recent years 2019, the college hosted three-day Mysore University Inter-zonal Women's Meet where in 600 women athletes took part and also the college hosted National Women's Science Congress. Also, a skit on gender sensitization, enactment of POSH act by MSW students at the National Women's Science Congress was the highlight. UG college has in place the practice of electing class representatives and it is ensured that 1/3rd of them are girl students. Of the total staff comprising both teaching and non-teaching women employees constitute 51%. Three meritorious girl students from our sister institution Mahajana Pre University College by name Jyothi Lakshmi, Manasa K.S and Anusha. S with a score of 90% and above were encouraged to take up degree course-B.Com in our college with full waiver of fees (free education) to promote girls' education. It was an action to support girl education than talent retention. The Department of Social Work conducts gender sensitization programmes for all the departments of the PG centre as well as for final year UG students. The programme includes several activities in which each student is made to participate. The focus of the programme is to create awareness about the stereotypes around gender roles and make participants understand the need for being gender sensitive

in their personal and professional lives.

A separate ladies room has been provided for women employees in the PG campus.

The action plan is to conduct Gender equity/sensitization programmes for all the departments of the UG & PG students and the same will also be extended to the teaching and non-teaching staff as well.

Details of the programmes conducted during 2020-2021

- On 05/02/2020 Workshop on "Gender Sensitization" was conducted for the final year degree students of MFGC. The Resource Person was Dr. Premajyothi, Assistant Professor and Head, Mahajana PG Centre.
- On 10/03/2020, an Awareness Program on Women and Child Trafficking was organized. Smt. Padma, Deputy Director, Dept. of Women and Child Development was the resource person. Around 100 students participated.
- On 08/03/2021 online webinar was conducted for NSS Volunteers (Boys) on the topic NSS for Gender Equity organized by NSS units of the college in association with NSS Unit of University of Mysore and UNDP.
- 16.03.2021 and 17.03.2021 for MCA and MSc (CS) students of the PG centre Gender Sensitisation workshop was conducted. Resource Persons- Mrs. Bhavana V, Assistant Professor and Head, Mr. Indushekar G V, Assistant Professor, Dept. of Social Work, PBMMEC
- On 18/03/2021 NSS Volunteers took part in a programme on Gender Equity and Malnutrition organized by NSS Unit, University of Mysore.

On 30/07/2021 and 31/07/2021 students of the Department of Criminology attended state level webinar "Cyber Crime and Cyber Security" with a session on Cyber Crime against Women and Children and its Preventive Measure. Resource Persons - Mr. Amit Dubey, Cyber Crime Investigator and Dr. Harold D'Costa.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy plant Wheeling to the Grid energy conservation power-efficient equipment

C. Any 2 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid waste Management (SWM) has emerged as one of the biggest threats and challenges of our Society. The inadequate management of waste has adverse impact on health and aesthetic appearance of the surrounding. Realizing these issues, our college is following suitable SWM procedures.

The SWM activities have been implemented according to the functionalities.

- According to the survey, the college has adopted certain waste minimization strategy for paper management by adopting online communication which has greatly minimized the usage of papers. One sided papers are again used for necessary write ups or draft printouts. The waste papers are disposed properly for recycling.
- As a means of maintaining health and hygiene, the sanitary napkin burning machines have been installed for disposing the sanitary napkins.
- Solid waste generated is segregated at the source itself. The segregated biodegradable waste is treated with the composting method which gets converted to organic manure. The organic manure thus generated is utilized for greening the campus.
- The students, teaching and non teaching staff are the part

of SWM, working through Swatch Bharath Committee.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **B. Any 3 of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution’s initiatives to preserve and improve the environment and harness energy are confirmed through the following:

D. Any 1 of the above

- 1. Green audit**
- 2. Energy audit**
- 3.Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

C. Any 2 of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Celebration of festivals like Onam and others promote cultural harmony and a sense of belongingness to non-Karnataka students. The college through non-Karnataka Students' Guidance Cell holds meetings often to look into their needs. Also, the college joins them in celebrating their festivals like Onam, allow performances at the weekly assembly and invite artists from other states to perform and thus promote cultural harmony. International students take pride in wishing their fellow mates on Republic Day/Independence Day attired traditionally- either local costumes or their national costume. Ethnic Day is another occasion to make them feel at home. The International Students' Guidance Cell also helps the students with many issues related during their stay. Due to pandemic and closure of the college for a long time and keeping in mind social distance except for Independence Day and Republic Day other programs could not be held.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The college conducts programmes to sensitize the students and the employees of the institution to create awareness about their constitutional obligations, values, rights, duties and responsibilities as citizens which enable them to play their roles as responsible citizens. The college celebrates Independence Day,

Republic Day, Gandhi Jayanti, Netaji Jayanthi, Bhagat Singh birth anniversary to highlight the importance of freedom and Indian freedom struggle. They aim at highlighting the constitutional spirit of liberty, equality, justice and fraternity. Events like Independence Day and Republic Day are celebrated with the hoisting of the national flag followed by cultural programmes, highlighting heritage, progress, cultural diversity, unity and self-reliance. Students take part in good number with different contingents like NCC (All Three Wings) NSS, Sports, Class representatives, Volunteers (VOMC) taking part in the marching contingent. An attraction at the Republic Day celebration is an impressive Gun Drill performance (operation of Pack Howitzer -2 used by the Indian Army in the wars) by the Cadets of 1 Kar Arty Bty. Constitution Day and National Voters day are also observed.

Apart from taking part in patriotic festivals, the students are encouraged to donate blood to ensure that precious lives are saved. Charity and Giving committee makes an appeal on behalf of the needy public to raise funds for medical treatment, education and other charitable causes. NCC Cadets took out a COVID Prevention Rally, cleaning of statutes, and on 21/11/2021 NSS volunteers organized a health awareness programme- Arogya Arivu at Jayadeva Heart Hospital, Mysuru.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college regularly celebrates national and international commemorative days. Apart from patriotic festivals International Yoga Day, Swaach Bharath Abhiyaan, World Environment Day, National Sports Day, Hiroshima Day, Kargil Vijay Diwas, AIDS day are observed regularly. Celebration of the birth anniversary and observing the death anniversary of great leaders like Gandhi, Swami Vivekananda, Dr. B.R Ambedkar, Subhas Chandra Bose, Bhagath Singh and a host of others are also observed. These moments are marked by a floral tribute followed by a brief speech highlighting the significance of the day /or a speech in honour of the great souls focusing on their life and achievements, contribution to nation building, values and principles. This practice has helped the students to have a proper role model to emulate. World Environment Day, Water Day, teaches them the importance of preservation and conservation of nature. The first-year students on the day of their Orientation Day plant a sapling in the stadium or nearby park to promote in them love for nature. Due to the pandemic and long closure of college, some of the programemes have been conducted by adhering to COVID prevention protocols. The college NCC, NSS, One India One People Club (OIOPC) generally led the college in the celebration /observance of these days.

Events held this year:

Date

Event

21/06/2020

International Yoga Day by Sports Department

26/07/2020

Kargil Vijay Divas- NCC units

15/09/2020

Tributes to Legendary Playback singer Dr. S. P Balasubramanya -
OIOPC

30/10/2020

Valmiki Jayanthi- OIOPC

15/10.2020

Birth Anniversary of Dr. APJ Abdul Kalam- OIOPC

02/10.2020

Gandhi Jayanthi

23/12/2020

Farmer's Day

12/01/2021

National Youth Day in association with Ministry of Youth Affairs
and Sports, NEHRU Yuva Kendra

Week long competitions --NSS Units

21/01/2021

Birth Anniversary of Subhas Chandra Bose - OIOPC

14/04/2021

Dr. Ambedkar Jayanthi

05/06/2021

World Environment Day

Online Quiz - Department of Environmental Studies and Rangers and Rovers

20/08/2021

Sadbhavana Divas- NSS

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1) Title of the Practice: Class Teacher Concept

2) Objective of the Practice: To Nurture and Mentor the students to be confident decision makers

3) The Context: In a system of top to down approach students are left out on decision making. There is a need to involve them in constructive decision making that impact their world.

4) The Practice: 2-3 teachers are in charge of a class. Action plan of the year, academic and discipline matters are settled at the class level. Monthly meetings are held. Proceedings are recorded and maintained. 6 CRs for the class strength of 60 with 10 students in each group decide the functioning of the class in consultation with the class and the class teachers.

5) Evidence of Success:

- An effective chain of communication is established from a student to the principal. Student - Class Representative - Student Parliament Convenor - Principal.
- Based on the proceedings, students' academic requirements,

need for remedial classes, short comings in covering the syllabus are addressed by the principal.

- Preparation of class profile helps identify talents at the class level.

6) Problems Encountered: Election of CRs may occasionally create a hierarchy between CRs and rest of the students. Therefore, there is a need to promote collective leadership,

7) Notes (Optional) Each class being different, the Class Teacher helps easy redressal of students' grievances and provide one to one contact. It also provides the students an opportunity to voice their opinion, take decisions in consultation with others. The CTC is also an avenue to reach out to the student any vital information regarding college/academics/exam at the class level for better response.

Key Indicator- 7.2.1 Best Practice

2) Title of the Practice: Weekly Assembly

1) Objective of the Practice To motivate the young minds with appreciation and rewards on performing well in academic and co curricular activities.

2) The Context: In a college of nearly 2000 strength and active participation in inter collegiate events, large numbers of achievers are likely to go unnoticed if the award ceremony is confined to College Day or the Valedictory of Student Parliament. Bearing this in mind and the need for immediate appreciation and recognition the college established the Weekly Assembly practice. Over the years this platform has emerged as a major mode of communication to reach the students at once simultaneously. It has helped the departments/teachers and ASIC conveners to convey information regarding their activities.

3) The Practice: Our college is the first institution in the University of Mysore region to hold Weekly Assembly at collegiate level. It is held on every Saturday in the college quadrangle. A duration of 20 minutes is set apart in the Saturday's time table . It commences with the rendition of the State Anthem and closes with the singing of the national anthem. All announcements regarding administration, exams, achievements of students and staff are made along with Release of departmental newsletters etc. Depending on the need and necessity, special assemblies for duration of 10-15 minutes is held and to celebrate Kargil Vijay

Divas, oath taking on important days Anti-Tobacco Day, Anti-Terrorism Day etc.

4) Evidence of Success: The Weekly Assembly has been in practice for more than a decade and half. Over the years it has not only emerged as a platform of recognition and communication but also promote culture and tradition. The rendition of the state and national anthem promotes a feeling of oneness among the students; instill a sense of pride about the nation. Our Alumna Ms. Shreya Babu (BBA) who is now recognized as the official Master of Ceremony for the Government of Karnataka programmes in Mysore district is an off - shoot of this programme. Her first steps towards hosting a programme began at the weekly assembly making announcements. Alumnus Mr. Balasubramanyam K N (BA,HGK) is a well known anchor and news reader in News One Channel. As the felicitation reports are mailed to the local newspapers for coverage it has motivated students to grab their inch of limelight at the weekly assembly.

5) Problems Encountered: Time constraint- felicitations get piled up when the previous week's day of assembly happens to be a holiday.

File Description	Documents
Best practices in the Institutional website	https://fgc.mahajana.edu.in/igac/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

One of the thrust areas enshrined in the college Vision Statement is to make the students finer citizens who are socially responsible. During the COVID-19 pandemic crisis, the youth of the college rose to the occasion to face the challenge by volunteering as COVID warriors. The NCC cadets under the umbrella 'Exercise NCC Yogdaan' along with NSS volunteers served in the COVID war room set up by the local administration- the DC office. The type of tasks given for the war room volunteers were managing the help line, Data management and community assistance. The service rendered spanned 92 days from 10th May 2021 to July 2021. 10 Senior Division cadets of the NCC unit incorporating Artillery,

Infantry and Air Wing rendered the social service along with an ANO. NCC cadets also went on a Cycle Rally to spread the message of prevention of COVID. 10 NSS volunteers also served at COVID war room spanning 92 days from 1st July 2020 to 30th September 2020. In the words of the cadets and student volunteers, it was an experience that taught them the spirit of team work, patience, importance of communication skills, shouldering responsibility during distress. These experiences have sensitized the youth towards taking up social responsibility and has played a role in giving them finer values.

COVID Warriors :-

- 1) Associate NCC Officer, Lt. Dr. Indrani. M.R and Cdt. Sumanth Bhatt of Artillery unit
- 2) Cdt. Vivek Sindhe, Cdt. Vishwas Jain, Cdt. Ruthvik, Cdt. Deepak and Cdt. Shashank M of Air Wing
- 3) NSS volunteers - Anusha G.V, Vishwas Jain, Nisarga. M

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

SBRR Mahajana First Grade (Autonomous) is a premier Institution in Mysuru with a legacy of over 40 years in the Educational sector. Quality academic standards, diverse educational programmes, distinguished faculty, illustrious alumni at national and international representation have been the salient features of this Institution. The Institution acclaims student representation Nation wide and Overseas.

The College was conferred with the Autonomous status in 2018-19, being an autonomous institution the curriculum prescribed by the University of Mysore has been retained across all courses with an overall approximately, 30% change as structured and prescribed by their respective BoS and approved by the Academic Council of the college. The college has materialized the new CBCS academic venture based on relevance and resources available.

The present Curriculum across various programs based on CBCS Scheme is widely learner centric. It nullifies the gaps in the conventional curricular designs; orienting the Syllabi to enhance scientific culture as well as continuous learning among students. The vision statement of the institution is kept in mind while preparing the curriculum for each programme and highlighted in the 'POs, PSOs and COs'. The Curriculum is prepared in a holistic way so as to develop the students professionally and to make them economically useful, socially responsible and culturally remarkable.

The Curriculum prepares the students to face future challenges, making them equipped with employability skills, which in turn increases their potential for the Job market at State, National and International stature. Added to this, the learning experience nurtures Pupil with the ability to relate the Syllabi to the emerging social realities, sensitizing them towards the existing socio-economic needs and deficiencies.

Further, students' knowledge acquisition is evaluated through continuous assessment across the academic session in the form of IA tests, Assignments, Seminars, Case studies, Minor Projects, internships and field visits. The CBCS based Syllabi across all courses is structured innovatively to align the Theoretical concepts with their Practical relevance.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	Nil

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

17

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

42

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year	
33	
File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System	
17	
File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment
1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum
V Sem BA
Title of the Paper - Gender and Society
Course Outline:
Unit-1: Social Construction of Gender:
a) Sex and Gender, Gender discrimination, Gender Sensitivity, Empowerment of Women.
Unit-2: Gender Violence:
a) Domestic Violence, Harassment at Workplace.
b) Gender and Development: History and Approaches WID WAD AND

GAD.

Unit-3:

a) Major challenges and issues affecting women in India: Women and Education, Women and Health, Women and Work Policy Provisions for Women.

- Professional Ethics: Professional Ethics and Values(M.Sc.(CS)), Values and Ethics(MCA),
- M.Com: Corporate Governance and Business Ethics, Advanced Auditing, Human Values-Environment & Sustainability,Business Policy and Development, Entrepreneurship Development, Management of Social Enterprises
- MBA: Courses offered: Fundamentals of CSR, Social Development Issues and Challenges, Corporate Governance and Ethics, International Business & CSR, Sustainability & Stakeholder Management

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

2

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

88

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

174

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

B. Any 3 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://fgc.mahajana.edu.in/igac/
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://fgc.mahajana.edu.in/igac/
Any additional information	View File

TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment of Students	
2.1.1.1 - Number of students admitted (year-wise) during the year	
929	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)	
696	
File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.	
<p>The assessment of students' learning level is done by the teachers by conducting the tests, assignments, tutorial classes etc., based on this, teachers will identify slow learners as well as advanced learners. For slow learners tutorial and remedial classes are organized. In case of students require coaching on a specific topic, they are provided with e-content and study materials which will help them in gaining in-depth knowledge. Apart from assisting them with curricular aspects, personal counselling, career counselling are also given from time to time. Class teacher mentoring method has been helpful in facilitating slow learners.</p> <p>Advanced learners are identified through, tests, assignments, peer interaction in the classroom as well as outside the class. They are encouraged to participate in all curriculum and co-curricular activities to optimize their potential. Such</p>	

students are encouraged to participate in inter-college competitions, presentation of research papers in conferences, publication of research papers in journals etc. The Institute library provides e-content access not only during college hours but also other than class hours which will be helpful for the students to enrich their knowledge.

Students have excelled in university examination by securing Ranks (Last Non-Autonomous batch)

1. Ekatha S Bhat, BA (CPS) - 2nd Rank and Cash Prize

2. Gowrika K, BA (CPS) - 2 Gold Medals and Cash Prize

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
22/07/2020	1902	96

File Description	Documents
Upload any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Our institute is making a continuous effort in providing various opportunities to utilize students' full potential through various platforms. they are,

- Entrepreneurship Cell provides an opportunity for creative and innovative thinkers to take up entrepreneurial activities. Through New Age Innovation

Network, about 20 projects are funded by the Govt. of Karnataka..

- The department of Life sciences provides opportunities for the students to pursue their research activities in the R & D centre (Recognized by University of Mysore).
- Field visits and Community camps help the students to comprehend the ground level problems of the society also to think for the probable solutions.
- The college employs an interactive approach through Discussions in the classrooms, debates, group presentations to encourage interactive learning.
- Encouraging the students for publishing their articles in Newsletters and Magazines in order to share their knowledge and views.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Majority of the Teachers are using ICT tools in their teaching-learning process. College is equipped with ICT enabled classrooms, Desktops, Laptops, Projectors, e-podium, Wi-Fi, LAN, well-equipped internet facility. Our Library provides accessibility to e-sources via Inflibnet, J-Gate where teachers have access to e-resources. Institution has subscribed for Microsoft Teams for engaging classes online during pandemics. All the teachers were trained to use ICT tools for conducting academic activities. All the Departments have conducted special lectures, workshops, webinars by using online platform. Teachers have contributed to e-content development through YouTube lectures. The faculty have contributed to MOOC course content development and delivery of classes in MOOC. Institute is equipped with software such as Microsoft Office, Tally, SPSS etc. Teachers share reading materials, short notes, e-books through different media like Google Classroom, E-Mail, WhatsApp, audio recording and other means.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://fgc.mahajana.edu.in/igac/
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

96

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	No File Uploaded

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The institution prepares Academic Calendar and Teaching Plans at the beginning of the academic year and the same is made available to the students at the time of admission. The teaching plans of a particular course will be prepared by the concerned course teacher. While preparing the same, Program and course outcomes are taken into account to ensure the best results. Teaching plans are prepared by considering the No. of credits, No. of lecture hours and tutorial hours. Necessary precautions are taken to include both theoretical as well as practical sessions along with co-curricular activities, case study discussion etc., While preparing the teaching plans, continuous evaluation structure will also be considered.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

96

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

39

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

889

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

Nil

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

- **Examination Process:**BOAE meeting will be held to form BoE for the concerned academic year.The BoE members will scrutinize 3 sets of question papers for each course under each program and will hand over the same to the CoE in the sealed envelopes.
- **Processes/ Procedures integrating IT:** Once the examination is completed as per the time-table, the answer scripts will be handed over to the CoE. The Answer Scripts are coded, bundled in 16 numbers and will be given for the valuation. Once valuation is over, the external examiner will review 25% of the answer scripts. If the difference in valuation marks is greater than 15%, the answer scripts will be processed for second valuation. The marks will be entered in the ERP system, and the result will be announced within one month from the date of completion of semester-end examination.
- **Continuous Internal Assessment System:** Assessment and evaluation process are divided into 3 components identified as C1, C2, and C3.

UG Programs: C1 and C2 assessment is for 10 marks each, which

will comprise Test/ Assignment/ Seminar/ Quiz/ Group discussion. The students will be informed about the modalities well in advance. The C1 will be consolidated during the 8th week and C2 will be consolidated during the 16th week of the semester. The C1 and C2 marks entered will be uploaded to the college website, so that the students can verify their IA marks. During 18th to 20th week of the semester, the semester-end examination (C3) for 80 marks will be conducted for each course.

Make-up examination will be conducted for C3 in the fifth and sixth semester only.

PG Programs: C1 and C2 assessment is for 15 marks each, which will comprise Test/ Assignment/ Seminar/ Quiz/ Group discussion. The students will be informed about the modalities well in advance. The C1 will be consolidated during the 8th week and C2 will be consolidated during the 16th week of the semester. The C1 and C2 marks entered will be uploaded in the college website, so that the students will verify their IA marks. During 18th to 20th week of the semester, the semester-end examination (C3) for 70 marks will be conducted for each course.

Make-up examination will be conducted for C3 in the third and fourth semester only.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Programme Outcomes and Course outcomes are adopted for all the programmes of both under graduation as well as Post Graduation level of the institution. Programme outcomes are an integral part of the vision, mission and objectives of the institution. The Learning objectives are communicated to through the Website to all the students and stakeholders and during the student induction programme. Course outcomes are specifically communicated during the beginning of the semester. The

objective and the process of attainment of the course outcomes are explained in detail. Many of our teachers are serving as resource persons in their respective Board of Studies of University as well as Autonomous colleges. Which can be value-added for effective attainment of Programme outcomes as well as Course outcomes.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The Institution regularly evaluates the performance of students through various methods for measuring Programme Outcomes and Course Outcomes.

The knowledge and skills which students acquire in the subject and capacity for critical thinking are evaluated through Continuous Internal Evaluation. Periodic Assignments are given to the students to measure the attainment of programme specific outcomes. Activities like quiz competitions are also held which makes the institution know about the knowledge level of the students. Semester exams for the courses are conducted to know the levels of attainment of POs, PSOs and COs. Analysis of students' performance in the internal tests is done. Active participation of students in NSS/NCC/Sports and other activities of departments attests to their sense of Ethical and Responsible Citizenship.

Semester End Examination results reveal the overall performance of the students of a batch through which programme outcomes can be evaluated. Through the placement, evaluation of internship reports, Field visit reports, Successful completion of higher studies in reputed institutions are the parameters to evaluate the programme outcomes.

Course outcomes will be evaluated through the continuous evaluation process, internal tests, assessment, Quiz, module test, surprise test. The institution collects feedback from

students on the course delivery every semester.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

289

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://fgc.mahajana.edu.in/iqac/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

- The institution provides all necessary infrastructural facilities and a conducive environment to promote research activity in the campus.
- Faculty members are encouraged to apply for various funding agencies and pursue their research.
- The faculty members and students are encouraged to present their research work in national and international

conferences and symposia and the institution has been financially supporting them by providing registration fees, travelling allowances etc.

- The institution is instrumental in promoting the departments to regularly conduct the seminars, special lectures, faculty development programmes, workshops, & training for skill development and competitive examination.
- The department of studies in Biotechnology, Microbiology & Biochemistry is recognised by University of Mysore as "R & D centre" with central instrumentation facility, software and computing facilities for carrying out research activities.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	Nil
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

2

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

9974800

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	No File Uploaded
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

8

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

4

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

4

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

New Age Innovation Network (NAIN)/ District Innovation Hub (DIH)

NAIN (now renamed as DIH) is a Skill Development Program launched under the startup policy 2015-20 by the KITS, Government of Karnataka, motivating the graduate students to convert their ideas into prototypes and build their careers in entrepreneurship in Tier 2 and 3 cities in the state.

The DIH was established in 2017-18 at the SBRR Mahajana First Grade College, Mysuru, which focuses on creating an ecosystem to promote innovation and entrepreneurship among the students who are pursuing their degrees in the college.

The students studying in different disciplines are motivated by mentoring, developing & project funding so as to set up start-ups or self-employment. The Government of Karnataka will provide the funding to the approved projects up to a maximum of Rs.3,00,000/- (Rupees Three Lakhs Only)per project under the NAIN-Student Project Funding scheme.

Government Officials in NAIN TEAM

1. Ms. Champa E, General Manager - 3, KITS, Bengaluru
2. Meena Nagaraj IAS, Managing Director, KITS, Bengaluru
3. Mr. Arjun Odeyar, KAS, General Manager, KITS, Bengaluru
4. Dr. Sandhya R Anvekar, Programme Head - Skilling, KITS, Bengaluru

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://pgc.mahajana.edu.in/new-age-incubation-network-district-innovation-hub/

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

Nil

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

C. Any 2 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

4

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

36

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

10

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

691

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

26

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The college conducts programmes to sensitize the students and the employees of the institution to create awareness about their constitutional obligations, values, rights, duties and responsibilities as citizens which enable them to play their roles as responsible citizens. The college celebrates Independence Day, Republic Day, Gandhi Jayanti, Netaji Jayanthi, Bhagat Singh birth anniversary to highlight the importance of freedom and Indian freedom struggle. They aim at highlighting the constitutional spirit of liberty, equality, justice and fraternity. Events like Independence Day and Republic Day are celebrated with the hoisting of the national flag followed by cultural programmes, highlighting heritage, progress, cultural diversity, unity and self-reliance. Students take part in good number with different contingents like NCC (All Three Wings) NSS, Sports, Class representatives, Volunteers (VOMC) taking part in the marching contingent. An attraction at the Republic Day celebration is an impressive Gun Drill performance (operation of Pack Howitzer -2 used by the Indian Army in the wars) by the Cadets of 1 Kar Arty Bty. Constitution Day and National Voters day are also observed.

Apart from taking part in patriotic festivals, the students are encouraged to donate blood to ensure that precious lives are saved. Charity and Giving committee makes an appeal on behalf of the needy public to raise funds for medical treatment, education and other charitable causes. NCC Cadets took out a COVID Prevention Rally, cleaning of statutes, and on 21/11/2021 NSS volunteers organized a health awareness programme- Arogya Arivu at Jayadeva Heart Hospital, Mysuru.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies

during the year

3

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

04

File Description	Documents
Reports of the events organized	View File
Any additional information	No File Uploaded

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

320

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

-

File Description	Documents
Copies of documents highlighting collaboration	No File Uploaded
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

18

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

SBRM Mahajana First Grade College (Autonomous) has a total campus area of 23 acres out of which, 6 acres are utilised for the First Grade College and 17 acres exclusively for Post Graduate Programmes. The campus comprises of multi-storied buildings and well developed infrastructure to facilitate the students in their curricular and extra-curricular activities. The institution has always oriented towards providing advanced teaching-learning methods using technology based learning and other interactive sessions. The class rooms are equipped with ICT and advanced equipments have been installed in all laboratories to facilitate the students to learn concepts and execute their projects. All the computing equipments are updated to match with the latest versions available in the field.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games

(indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The institute has auditoriums: Vivekananda Hall, Dr. A. P. J. Abdul Kalam Stadium, Jagadeesh Prasad Stadium, Subbalakshmi Hall for indoor sports and cultural activities, PG Auditorium and Tourism Auditorium to host various cultural activities. The institute believes that the students should not only be efficient in academics, but also in their physical activities and hence, students are encouraged to engage themselves in physical exercises too. To facilitate fitness, sports and games (both indoor and outdoor), we have a Mahajana Health Club (multi-gymnasium) with instructional facility. For indoor sports activities, the institute has the Department of Physical Education and Sports in which indoor sports activities are held and an indoor Badminton Court at the PG Centre. For outdoor sports and games, the institution has Jagadeesh Prasad Stadium, a Basketball court and a Tennis Court at the PG Centre to host various sport activities. Many students have utilised these facilities and participated in various national, state and University level sports competitions and secured prizes and awards.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

49

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

24432314

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of the ILMS software : MasterSoft ERP Solution Pvt. Ltd.,
- Nature of automation (full or partial) : Full
- Version : 5.4.3
- Year of automation : 2019

- Library as information center, supports teaching, learning and research activities of faculty and students. With the support of library facility includinge-resources such as books, journals, newspapers and database like J-Gate, DELNET and N-LIST Programme.To provide effective services library is using a cloud based automation software Lib-Man, this software is embedded with multilingual fonts, Barcode & amp; QR Code. All in house operation of libraries such as Acquisition & Cataloguing, Serial Control and circulation services are computerized. It provides Online Public Access Catalogue or OPAC it supports the smartphone or mobile app for book search - MOPAC that enables users to search for any book via their smartphones by entering keywords such as author's name, title, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	A. Any 4 or more of the above
---	--------------------------------------

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	No File Uploaded

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

279923

File Description	Documents
Audited statements of accounts	View File
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

4293

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The Institution believes that technology has a predominant role in current education system and hence the institution has a

vibrant IT policy in which all the stakeholders such as Teaching staff, Administrative staff and students can get access to various resources available through information technology. The institution upgrades its IT facilities to enable e-learning, e-knowledge and facilities to develop e-contents through appropriate provisions in the yearly budget. All the computers in the campus are upgraded with latest software and connected by LAN throughout the campus. The institution has Annual Maintenance Contracts with vendors of IT facilities and cyber security providers for the upkeep of computer systems and hassle free accessing of the e-resources.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
2679	466

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus A. 750 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: B. Any three of the above
 Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://fgc.mahajana.edu.in/igac/
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

38166004

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The institute has well established policy for procurement, maintenance and utilisation of physical, academic and other support facilities. Construction of infrastructure for academic purposes such as classrooms, laboratories, libraries and their maintenance is taken care by the Mahajana Education Society. The society makes sure that the infrastructure development works are carried out by licensed builders. For procurement of any equipment, the institution follows the procedure of floating tenders as per directives of Government of Karnataka and makes sure that qualitative equipments are procured and funds for the same are properly allocated and utilised.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support	
5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year	
899	
File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File
5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year	
742	
File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	View File
5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	A. All of the above
File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	View File
Any additional information	No File Uploaded
5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year	
60	

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees	A. All of the above
---	----------------------------

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

58

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of outgoing students progressing to higher education	
150	
File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	View File
Any additional information	No File Uploaded
5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year	
5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year	
3	
File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	No File Uploaded
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year	
3	
File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution	
<ul style="list-style-type: none"> • Student Parliament is a structure which is working as student support unit. It is a systematized selection of Class Representatives in the ratio of 1:10 and appointment of Organizing Secretaries to various college 	

committees.

- This enables students to take up initiative to execute and lead the class in general. This results in the successful establishment of student network with a deeper penetration, ensuring full-fledged participation of student community in all the college activities.
- It is both an exciting and challenging role provided to the students to take up leadership and work with the administration growth. The concept of collaborative leadership emphasizes "bridging the gap" among various internal and external stakeholders through teacher and student governing model.
- It is the opportunity to learn from each other. This helps the elected leaders to have service minded to align them with the society. This helps the organization strengthen and expand its pool of candidates for leadership positions to realize their responsibilities and to grow as finer citizens. This will further help the students to be proactive in building a better nation.
- The leadership developed will work in a very constructive manner to create a platform to know their abilities. It is an added responsibility to a student to work and learn beyond the academic curriculum in a practical way.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

00

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	No File Uploaded
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumni Association of SBRR Mahajana First Grade College was officially registered as SBRR Mahajana Prathama Darje College Hiriya Vidyarthigala Sangha on 28.12.2018.

The constitution of the alumni association was started with the following executive committee members:

1. President : Mr. Chaluve Gowda S M
2. Vice- President : Capt. Nikil B R
3. Secretary : Smt. Shambahvi Bhounsle
4. Treasurer : Smt. Radhika Rani
5. Members : Ms. Gayathri V, Ms. Sanchitha M S, Mr. Nagesha

Meetings were held in the college premises where the following matters were discussed:

Programmes to be conducted:

1. To Conduct a Blood Donation Camp
2. To contribute an Electric Vehicle (Two Wheeler) to the College.
3. To motivate the drop-out Students of the college to continue with their education.
4. To provide uniforms for the needy students.

Due to Pandemic situation in the year 20-21, the first two programmes were not implemented. But, third and fourth programmes were executed. The rest of the programmes will be executed in the coming academic year.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Vision:

SBRR Mahajana First Grade College is committed to imparting education to the students with a professional approach to make them finer citizens of the country who are economically useful, socially responsible and culturally remarkable.

Mission:

- To blossom into an institution of excellence in order to empower the youth through quality education and to provide professional leadership.
- To provide encouraging inputs for better careers and empower youth for contemporary social tasks.
- To support social endeavors and traditional value with sustained efforts.
- To provide excellent teaching and research ambience.
- To create quality human resource through scientific inquiry, applied research and innovation.
- To attain the status of College of Excellence.

Vision and Mission of our institution focuses on innovative approaches, quality teaching and research so as to bridge the gap between industry, society and academia. The institution follows a democratic and participatory mode of governance with all stakeholders participating actively in its administration. The Governing Council delegates the authority to the Secretary and Principal who, in turn share it with the different levels of functionaries in the college. The Heads of Departments, the Conveners of various committees, Class teachers along with the staff representatives on higher decision-making bodies play an important role in determining the institutional policies and implementing the same.

- SBRR Mahajana First Grade College being an autonomous institution believes in decentralized governance and participative management. Our management along with Teaching and Nonteaching staff members share the academic and administrative responsibility of the college, which enables the smooth working of academic and administrative machinery.

- IQAC has been constituted as per NAAC guidelines and it has the freedom to formulate quality policies. Its implementation has been discussed and planned at the several meetings conducted during this year.
- Under Autonomy, the BoS of each department has flexibility of framing suitable syllabi from time to time as per the current requirements in the job market, industries etc.,
- College policies are well within the policy framework of affiliated university and the Government. All the Teaching and Non-teaching staff members work together to comply with the polices envisaged.
- Transparency is maintained by sharing the information on college website for ready reference to all the stakeholders of college as well as the general public.
- College has constituted Governing Body, Academic Council, Finance Committee, Board of Studies for the smooth conduct of autonomy related activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The institution has a mechanism of providing operational autonomy to various functionaries in order to ensure a decentralized governance system.

Principal of the college in consultation with President and Secretary of the management forms different committees for planning and implementation of different academic, student administration and related policies. All academic and operational policies are based on the regulations of UGC and State Government and decision of the management.

The institution promotes participative management. Ideas pertaining to academic goals, organizational progression and better campus life are collected from all stakeholders to

promote efficient functioning of the institution. The staff and other stakeholders help in infusing a positive attitude that leads to increased efficiency, improved communication, heightened morale, motivation and job satisfaction. Believing in decentralization, the Management takes policy decisions relating to finance, infrastructure etc.

Students also play an important role in conduction of academic events such as conferences, seminars, workshops and extracurricular activities. Faculty members are given representations in various committees. Their leadership skills are honed by making them conveners/members of various ASIC committees.

We practice absolute decentralization through a unique concept "Student Parliament". In which the Principal is directly connected with Class Teacher and in turn connected with Class Representatives. These Class Representatives are selected/elected by their class mates. Student Parliament is a structure which is working as student support unit. It is a systematized selection of Class Representatives in the ratio of 1:10 and appointment of Organizing Secretaries to various college committees.

- This enables students to take up initiative to execute and lead the class in general. This results in the successful establishment of a student network with a deeper penetration, ensuring full-fledged participation of student community in all the college activities.
- It is both an exciting and challenging role provided to the students to take up leadership and work with the administration growth. The concept of collaborative leadership emphasizes "bridging the gap" among various internal and external stakeholders through teacher and student governing model. It is the opportunity to learn from each other.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Research and Development

- The institution recognizes the importance of research component in Higher Education sector and hence has established a well-equipped Research Cell.
- The Department of Life Sciences has been recognized as Research and Development Centre by the University of Mysore.
- College with Potential for Excellence (CPE grants) Minor Research Projects have been taken up by various departments of our college.
- Research Cell takes initiatives in promoting research culture by organizing workshops and seminars and also bringing out the compendium of the proceedings.
- Students' projects, assignments and field study are research oriented. The project and field study are based on primary data collection and analysis.
- Student research is mandatory in some areas of learning. The respective faculty act as mentors for the same.
- Well equipped R & D centre as well as library facility has been made available for carrying out research activities.
- The research findings are published in International journals and publication of research articles in International and National journals as and when enough data is generated.
- Proposals were submitted to different funding agencies of Government of India / Government of Karnataka for availing research grants.
- Linkages and collaboration have also been established and availed.

- Encouraging teachers to present research papers at International and National Seminars, Conferences and Symposia.
- Guidance to all research related activities like preparing proposals, paper presentations, publications etc are given by the Research cell and R & D Centre
- Financial support is extended by the management and UGC-CPE grants to take up minor/major research projects, organize research oriented workshops and seminars.
- Four staff members have Ph.D. Guideship.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Mahajana Education Society is the central unit of institution with President, Vice President and Secretary and Treasurer as Office Bearers. College is governed by the MES Governing Council, which is officially recognized and registered in the name of Mahajana Education Society. It has the responsibility to take care of academic, administration related activities of the college. The organizational chart of the college has distinctive structure to take care of both academic and administrative activities.

Being an autonomous institution, it has Governing Body which is constituted as per the guidelines of UGC. The Governing Body has the authority to approve and ratify the decisions made by various statutory bodies. The statutory bodies have been constituted for the smooth conduct of various activities. The statutory bodies formulated for the said purpose are Governing Body, Academic Council, Finance Committee and Board of Studies.

Each of the above bodies has separate administrative set up with the academicians/experts apart from dedicated supporting staff. In addition, the college is headed by the Principal who is overlooking the implementation of plans and ensures that day to day operations are properly conducted. Principal takes the

feedback from HoDs, teaching, non-teaching staff, convenors and others. HoDs in turn ensure that plan formulated by the Principal are systematically implemented.

To promote over all development of the students, the college is having separate committees, to name a few, Administrative, Admission, Examination, Scholarship, Discipline, Sports, Library which will facilitate the smooth conduct of all related activities.

As per the requirements of growing competition in the field of higher education, the institution has constituted various committees to promote academic excellence, personality development and leadership qualities through inculcating values among the students. In this context, Student Parliament which is first of its kind in the whole country has been setup and it has topped the list among other value based committees and the same has been functioning efficiently and contributing significantly to promote the vision of the college.

Service Rules and Recruitment policy of MES

1. Service Rules, Procedures, Recruitment and Promotional Policies for employees are as per the rules specified by the Government of Karnataka, University of Mysore and Mahajana Education Society as amended and revised from time to time.
2. All the Employees are expected to strictly follow the KCSR (KARNATAKA CIVIL SERVICES RULES NOTIFICATION) Rules and Guidelines brought out by the management from time to time.
3. All the newly recruited staff are made aware of these rules.
4. Advertisement about recruitment is given in the news papers calling for the applications within stipulated period from eligible candidates.
5. Scrutiny of applications will be completed well before calling for interview.
6. Selection of candidates by the selection committee is based on academic accomplishments and interview performance.
7. Recruitment of supportive staff is done by management as per guidelines of statutory bodies, via proper interview process.
8. Promotions and appraisals of faculty are based on Continuous Assessment System and rules & regulations

amended by regulatory authorities, from time to time.

9. A copy of the code of conduct and General Guidelines will be issued to all the employees at the time of appointment.

File Description	Documents
Paste link to Organogram on the institution webpage	https://fgc.mahajana.edu.in/igac/
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Our Institution gives utmost importance for the Staff welfare. Existing welfare measures for teaching and non-teaching staff are :

- Group Insurance
- Provident Fund and Gratuity
- ESI facility

- Credit Cooperative Society
- Maternity leave
- Earned Leave
- Fee concession for the employees' children
- Gym facilities
- Free quarters for watchman and gardner
- Wi-Fi facilities for staff
- Sports activities for staff
- Computer and printer for each department
- Financial assistance to the needy students
- Lift and ramp facilities
- Drinking water facility

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

05

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

39

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The Institution periodically carries out financial audit by internal and external experts. Internal audit has been done by Prakash Co. External audit by Designated Auditors of Collegiate Education, Bengaluru and Joint Director of Collegiate Education, Mysuru. The recommendations of these agencies are implemented. The audited records are filed in the office of the colleg.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The Resource mobilization policy focuses on achieving the goals of the institution ensuring accountability and transparency.

- The Management coordinates and monitors the optimal utilization of the funds.
- Institution obtains grants mainly from the University Grants Commission on various heads of expenditure for having the status of Autonomy.
- In case of the aided programmes, the institution receives Salary grant, as well as a Non-salary grant from Government of Karnataka
- The internal revenue generations are being obtained in the form of Academic receipts like course fee, tuition fee, examination fee.
- Adequate funds are allocated for effective teaching-learning practices that ensures quality education.
- The budget is utilised for student activities, remuneration of visiting faculty and honorarium of Guest for Special Lecture, Seminars, Workshops and Conferences.
- Budget is utilized to meet day to day operational and administrative expenses and maintenance of fixed assets.
- Library facilities are augmented to enhance learning practices and accordingly requisite funds are utilized

every year.

- Adequate funds are utilized for the development and maintenance of infrastructure of the institution. Some funds are also allocated for social service activities.
- Transparency and accountability are ensured by conducting an annual audit.
- In order to ensure and monitor effective utilization of financial resources the Principal appoints a Purchase and Disposal Committee, which reviews and approves all purchases based on requirements, specifications and rules of Central/State Governments.
- The institution is trying to build a strong alumni base to mobilise resources.
- M.B.A department is trying to provide consultancy services to mobilise resources.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

- Additional ICT enabled classrooms have been created
- E-content and You Tube lectures were created by faculty members
- Established Studio Media Centre
- NCC cadets, NSS volunteers served as COVID warriors during the pandemic period.
- International, National and state level webinars were conducted.
- NAIN -New Age Incubation Centre sponsored by Government of Karnataka and was set up in PG wing
- Hostel facility for boys has been created
- Alumni Association has been registered and named as SBRR MAHAJANA PRATHAMA DARJE KALEJU HIRIYA VIDYARTHIGALA SANGHA

- Ramps and lift facilities have been provided

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

- The teaching faculties prepare a broad lesson plan on day today basis about the techniques and teaching methodology adopted in classrooms along with time required to transact the subject effectively.
- Work Diaries are maintained by every individual faculty which is scrutinised by respective HoDs and the Principal.
- The technique adopted to assess the learning outcomes of students are Internal tests, surprise quiz, analysis of case studies, enactment of role plays, Group discussions, paper presentations etc.
- Periodic meetings are conducted by the concerned departments for the collection of updated information of the deployed lesson plans, academic calendar and the work progress of the faculties'. The same is verified with the control mechanism of the number of hours and the progress of covering the course ware. In case of deviations, they are rectified immediately.
- New ideas and innovative ways of teaching methodologies are discussed in the beginning of each semester and the staff are encouraged to implement, if found feasible.
- Extensive use of ICT, subject experts from other institutions are invited for seminars, workshops, conferences and interactions with the students to enable effective delivery in transactions. Field visits, study tours, internships, field work and project works are directly connected with the industrial experiences of the students.
- Power Point Presentation, Case Studies, Group Discussion, role play and visit to industries are regular features adopted to improve quality of teaching and learning methods.
- Individual training, Group Training Method, Interactive training, Clique training methods are adopted in

teaching.

- **Academic Calendar:** The Institution brings out a well-planned calendar comprising the details of curricular and co-curricular activities for entire academic year in advance. Each student and staff member is provided with a copy of the same..
- **Teaching plan:** The institution has a well-planned time table for teaching as well as organizing subject-wise interactive sessions, seminars, workshops and discussion sessions for the students.
- **Case studies, Assignments** are allotted and **Seminars** are conducted periodically, facilitating interactive learning process and combined learning process matching to the needs of adoptability of different concepts dealt at classroom levels (individual learning to be converted to adoptability learning).
- We take special care for students with special needs by providing remedial coaching and give them permission to record classroom lectures.
- The department of Kannada takes a pro-active role in providing an edited compendium of prescribed Kannada text books to the students. This will facilitate easy comprehension and learning of the subject.
- The departments of Economics, Psychology, Kannada and Hindi have developed question banks including MCQs for sharing with the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

B. Any 3 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college believes in promoting 'Gender Equity' and makes efforts towards gender sensitization. Forum for Women Empowerment and SPARSH (Atrocity on Women Enquiry Committee) regularly organize programmes on gender issues. Some of the programmes held regularly are events to mark International Women's Day, Self Defense workshop for girl students, the annual Sri Rattehalli Ramappa Memorial Throw ball Tournament for Women apart from seminars/webinars. In the recent years 2019, the college hosted three-day Mysore University Inter-zonal Women's Meet where in 600 women athletes took part and also the college hosted National Women's Science Congress. Also, a skit on gender sensitization, enactment of POSH act by MSW students at the National Women's Science Congress was the highlight. UG college has in place the practice of electing class representatives and it is ensured that 1/3rd of them are girl students. Of the total staff comprising both teaching and non-teaching women employees constitute 51%. Three meritorious girl students from our sister institution Mahajana Pre University College by name Jyothi Lakshmi, Manasa K.S and Anusha. S with a score of 90% and above were encouraged to take up degree course-B.Com in our college with full waiver of fees (free education) to promote girls' education. It was an action to support girl education than talent retention. The Department of Social Work conducts gender sensitization programmes for all the departments of the PG centre as well as for final year UG students. The programme includes several activities in which each student is made to participate. The focus of the programme is to create awareness about the stereotypes around gender

roles and make participants understand the need for being gender sensitive in their personal and professional lives.

A separate ladies room has been provided for women employees in the PG campus.

The action plan is to conduct Gender equity/sensitization programmes for all the departments of the UG & PG students and the same will also be extended to the teaching and non-teaching staff as well.

Details of the programmes conducted during 2020-2021

- On 05/02/2020 Workshop on "Gender Sensitization" was conducted for the final year degree students of MFGC. The Resource Person was Dr. Premajyothi, Assistant Professor and Head, Mahajana PG Centre.
- On 10/03/2020, an Awareness Program on Women and Child Trafficking was organized. Smt. Padma, Deputy Director, Dept. of Women and Child Development was the resource person. Around 100 students participated.
- On 08/03/2021 online webinar was conducted for NSS Volunteers (Boys) on the topic NSS for Gender Equity organized by NSS units of the college in association with NSS Unit of University of Mysore and UNDP.
- 16.03.2021 and 17.03.2021 for MCA and MSc (CS) students of the PG centre Gender Sensitisation workshop was conducted. Resource Persons- Mrs. Bhavana V, Assistant Professor and Head, Mr. Indushekara G V, Assistant Professor, Dept. of Social Work, PBMMEC
- On 18/03/2021 NSS Volunteers took part in a programme on Gender Equity and Malnutrition organized by NSS Unit, University of Mysore.

On 30/07/2021 and 31/07/2021 students of the Department of Criminology attended state level webinar "Cyber Crime and Cyber Security" with a session on Cyber Crime against Women and Children and its Preventive Measure. Resource Persons - Mr. Amit Dubey, Cyber Crime Investigator and Dr. Harold D'Costa.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	C. Any 2 of the above
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File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid waste Management (SWM) has emerged as one of the biggest threats and challenges of our Society. The inadequate management of waste has adverse impact on health and aesthetic appearance of the surrounding. Realizing these issues, our college is following suitable SWM procedures.

The SWM activities have been implemented according to the functionaries.

- According to the survey, the college has adopted certain waste minimization strategy for paper management by adopting online communication which has greatly minimized the usage of papers. One sided papers are again used for necessary write ups or draft printouts. The waste papers are disposed properly for recycling.
- As a means of maintaining health and hygiene, the sanitary napkin burning machines have been installed for disposing the sanitary napkins.
- Solid waste generated is segregated at the source itself. The segregated biodegradable waste is treated with the composting method which gets converted to organic manure. The organic manure thus generated is utilized for greening the campus.
- The students, teaching and non teaching staff are the

part of SWM, working through Swatch Bharath Committee.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

B. Any 3 of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

<p>7.1.6.1 - The institution’s initiatives to preserve and improve the environment and harness energy are confirmed through the following:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3.Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	<p>D. Any 1 of the above</p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

<p>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Celebration of festivals like Onam and others promote cultural harmony and a sense of belongingness to non-Karnataka students. The college through non-Karnataka Students' Guidance Cell holds meetings often to look into their needs. Also, the college joins them in celebrating their festivals like Onam, allow performances at the weekly assembly and invite artists from other states to perform and thus promote cultural harmony. International students take pride in wishing their fellow mates on Republic Day/Independence Day attired traditionally- either local costumes or their national costume. Ethnic Day is another occasion to make them feel at home. The International Students' Guidance Cell also helps the students with many issues related during their stay. Due to pandemic and closure of the college for a long time and keeping in mind social distance except for Independence Day and Republic Day other programs could not be held.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The college conducts programmes to sensitize the students and the employees of the institution to create awareness about their constitutional obligations, values, rights, duties and

responsibilities as citizens which enable them to play their roles as responsible citizens. The college celebrates Independence Day, Republic Day, Gandhi Jayanti, Netaji Jayanthi, Bhagat Singh birth anniversary to highlight the importance of freedom and Indian freedom struggle. They aim at highlighting the constitutional spirit of liberty, equality, justice and fraternity. Events like Independence Day and Republic Day are celebrated with the hoisting of the national flag followed by cultural programmes, highlighting heritage, progress, cultural diversity, unity and self-reliance. Students take part in good number with different contingents like NCC (All Three Wings) NSS, Sports, Class representatives, Volunteers (VOMC) taking part in the marching contingent. An attraction at the Republic Day celebration is an impressive Gun Drill performance (operation of Pack Howitzer -2 used by the Indian Army in the wars) by the Cadets of 1 Kar Arty Bty. Constitution Day and National Voters day are also observed.

Apart from taking part in patriotic festivals, the students are encouraged to donate blood to ensure that precious lives are saved. Charity and Giving committee makes an appeal on behalf of the needy public to raise funds for medical treatment, education and other charitable causes. NCC Cadets took out a COVID Prevention Rally, cleaning of statutes, and on 21/11/2021 NSS volunteers organized a health awareness programme- Arogya Arivu at Jayadeva Heart Hospital, Mysuru.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for

A. All of the above

students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college regularly celebrates national and international commemorative days. Apart from patriotic festivals International Yoga Day, Swaach Bharath Abhiyaan, World Environment Day, National Sports Day, Hiroshima Day, Kargil Vijay Diwas, AIDS day are observed regularly. Celebration of the birth anniversary and observing the death anniversary of great leaders like Gandhi, Swami Vivekananda, Dr. B.R Ambedkar, Subhas Chandra Bose, Bhagath Singh and a host of others are also observed. These moments are marked by a floral tribute followed by a brief speech highlighting the significance of the day /or a speech in honour of the great souls focusing on their life and achievements, contribution to nation building, values and principles. This practice has helped the students to have a proper role model to emulate. World Environment Day, Water Day, teaches them the importance of preservation and conservation of nature. The first-year students on the day of their Orientation Day plant a sapling in the stadium or nearby park to promote in them love for nature. Due to the pandemic and long closure of college, some of the programemes have been conducted by adhering to COVID prevention protocols. The college NCC, NSS, One India One People Club (OIOPC) generally led the college in the celebration /observance of these days.

Events held this year:

Date

Event

21/06/2020

International Yoga Day by Sports Department

26/07/2020

Kargil Vijay Divas- NCC units

15/09/2020

Tributes to Legendary Playback singer Dr. S. P Balasubramanya -
OIOPC

30/10/2020

Valmiki Jayanthi- OIOPC

15/10.2020

Birth Anniversary of Dr. APJ Abdul Kalam- OIOPC

02/10.2020

Gandhi Jayanthi

23/12/2020

Farmer's Day

12/01/2021

National Youth Day in association with Ministry of Youth
Affairs and Sports, NEHRU Yuva Kendra

Week long competitions --NSS Units

21/01/2021

Birth Anniversary of Subhas Chandra Bose - OIOPC

14/04/2021

Dr. Ambedkar Jayanthi

05/06/2021

World Environment Day

Online Quiz - Department of Environmental Studies and Rovers

20/08/2021

Sadbhavana Divas- NSS

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1) Title of the Practice: Class Teacher Concept

2) Objective of the Practice: To Nurture and Mentor the students to be confident decision makers

3) The Context: In a system of top to down approach students are left out on decision making. There is a need to involve them in constructive decision making that impact their world.

4) The Practice: 2-3 teachers are in charge of a class. Action plan of the year, academic and discipline matters are settled at the class level. Monthly meetings are held. Proceedings are recorded and maintained. 6 CRs for the class strength of 60 with 10 students in each group decide the functioning of the class in consultation with the class and the class teachers.

5) Evidence of Success:

- An effective chain of communication is established from a student to the principal. Student - Class Representative - Student Parliament Convenor - Principal.
- Based on the proceedings, students' academic requirements, need for remedial classes, short comings in covering the syllabus are addressed by the principal.
- Preparation of class profile helps identify talents at the class level.

6) Problems Encountered: Election of CRs may occasionally create a hierarchy between CRs and rest of the students. Therefore, there is a need to promote collective leadership,

7) Notes (Optional) Each class being different, the Class Teacher helps easy redressal of students' grievances and provide one to one contact. It also provides the students an opportunity to voice their opinion, take decisions in consultation with others. The CTC is also an avenue to reach out to the student any vital information regarding college/academics/exam at the class level for better response.

Key Indicator- 7.2.1 Best Practice

2) Title of the Practice: Weekly Assembly

1) Objective of the Practice To motivate the young minds with appreciation and rewards on performing well in academic and co curricular activities.

2) The Context: In a college of nearly 2000 strength and active participation in inter collegiate events, large numbers of achievers are likely to go unnoticed if the award ceremony is confined to College Day or the Valedictory of Student Parliament. Bearing this in mind and the need for immediate appreciation and recognition the college established the Weekly Assembly practice. Over the years this platform has emerged as a major mode of communication to reach the students at once simultaneously. It has helped the departments/teachers and ASIC conveners to convey information regarding their activities.

3) The Practice: Our college is the first institution in the University of Mysore region to hold Weekly Assembly at collegiate level. It is held on every Saturday in the college quadrangle. A duration of 20 minutes is set apart in the Saturday's time table . It commences with the rendition of the State Anthem and closes with the singing of the national

anthem. All announcements regarding administration, exams, achievements of students and staff are made along with Release of departmental newsletters etc. Depending on the need and necessity, special assemblies for duration of 10-15 minutes is held and to celebrate Kargil Vijay Divas, oath taking on important days Anti-Tobacco Day, Anti- Terrorism Day etc.

4) Evidence of Success: The Weekly Assembly has been in practice for more than a decade and half. Over the years it has not only emerged as a platform of recognition and communication but also promote culture and tradition. The rendition of the state and national anthem promotes a feeling of oneness among the students; instill a sense of pride about the nation. Our Alumna Ms. Shreya Babu (BBA) who is now recognized as the official Master of Ceremony for the Government of Karnataka programmes in Mysore district is an off - shoot of this programme. Her first steps towards hosting a programme began at the weekly assembly making announcements. Alumnus Mr. Balasubramanyam K N (BA,HGK) is a well known anchor and news reader in News One Channel. As the felicitation reports are mailed to the local newspapers for coverage it has motivated students to grab their inch of limelight at the weekly assembly.

5) Problems Encountered: Time constraint- felicitations get piled up when the previous week's day of assembly happens to be a holiday.

File Description	Documents
Best practices in the Institutional website	https://fgc.mahajana.edu.in/igac/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

One of the thrust areas enshrined in the college Vision Statement is to make the students finer citizens who are socially responsible. During the COVID-19 pandemic crisis, the youth of the college rose to the occasion to face the challenge by volunteering as COVID warriors. The NCC cadets under the umbrella 'Exercise NCC Yogdaan' along with NSS volunteers

served in the COVID war room set up by the local administration- the DC office. The type of tasks given for the war room volunteers were managing the help line, Data management and community assistance. The service rendered spanned 92 days from 10th May 2021 to July 2021. 10 Senior Division cadets of the NCC unit incorporating Artillery, Infantry and Air Wing rendered the social service along with an ANO. NCC cadets also went on a Cycle Rally to spread the message of prevention of COVID. 10 NSS volunteers also served at COVID war room spanning 92 days from 1st July 2020 to 30th September 2020. In the words of the cadets and student volunteers, it was an experience that taught them the spirit of team work, patience, importance of communication skills, shouldering responsibility during distress. These experiences have sensitized the youth towards taking up social responsibility and has played a role in giving them finer values.

COVID Warriors :-

- 1) Associate NCC Officer, Lt. Dr. Indrani. M.R and Cdt. Sumanth Bhatt of Artillery unit
- 2) Cdt. Vivek Sindhe, Cdt. Vishwas Jain, Cdt. Ruthvik, Cdt. Deepak and Cdt. Shashank M of Air Wing
- 3) NSS volunteers - Anusha G.V, Vishwas Jain, Nisarga. M

File Description	Documents
Appropriate link in the institutional website	Nil
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Action Plan - 2021-22

Sl. No

Name of the Department & Activity

1

Biochemistry

PG faculty lecture series, Interactive Sessions with experts

- Neurotransmission by Dr. Girishchandran
- Algal Biofilm by Dr. Divya K S

2

Biotechnology

PG faculty lecture series, Interactive Sessions with experts

- Bioactive compounds by Dr. Jyothi Bala Chauhan
- Micropropagation by Dr. Krishna Kumar

3

Business Administration

- Two Interactive Sessions with experts
- Kaizen Events
- Industrial visits
- Project work
- Certificate programme in capital markets
- Seminar/Presentations by students
- Group discussions and case studies

4

Commerce

- Interactive Sessions with experts
- Release of 'Capitol' newsletter
- 'Clusters' - Events

- Training for Banking and competitive exams
- Training for SAP (Finance) program
- Industrial visit
- Training for Tally (MS Excel) program

5

Computer Science

- Inter class activity
- Workshop for students
- Release of newsletter
- Interactive Sessions with experts

6

Computer Application

- Workshop for faculties
- Workshop for students
- Industrial visit
- Competition for students

7

Criminology & Forensic Science

- Interactive Sessions with experts
- Two day workshops
- Seminar/webinar (state/national)
- Visits to forensic allied institutions

8

Economics

- Interactive Sessions with experts on Current Economic issues: 'Farm Laws'
- Workshop for students
- State level seminar (joint venture)
- Written quiz competition for students
- Release of newsletter "Kautilya"

9

English

Workshop for students

Interactive Sessions with experts

Text based movie

Newsletter

10

Environmental Science

Two Interactive Sessions with experts

Two field visits

Two Environmental Exhibition

11

Geography

- Interactive Sessions with experts
- GIS workshop for students (inter college)
- Seminar

- Study tour

- Quiz inter college

12

Hindi

-Interactive Sessions with experts on Hindi Nataka Sahitya

13

History

- Interactive Sessions with experts on 'Recent Trends in History and Archaeology'

- One day workshop for students on 'Civil Service Exams'

- One day workshop for faculties

- Extension and outreach programme for students jointly with Heritage club

- Release of Newsletter

14

Journalism and Mass Communication

- Interactive Sessions with experts

- Webinar

- Release of newsletter

- Department short film making

- Posters

- Field visit to Media Industries

- Webinar series on media topics

15

Kannada

- National level Seminar
- Interactive Sessions with experts
- Syllabus related screening of movie
- Study Tour (A visit to "Kavi Mani")
- Folk Culture Event - State level

16

Law & Constitution of India

- Two Interactive Sessions with experts
- Quiz competition
- Legal awareness programme

17

Mathematics

- Interactive Sessions with experts
- Release of Spectrum
- Workshop for students
- Science Exhibition

18

Microbiology

PG faculty lecture series, Interactive Sessions with experts

- Mechanism of plant pathogen interaction by Dr. Divya Seethamma
- Fungi its advantage and disadvantage by Dr. Kiran K B

19

Physics

- Interactive Sessions with experts
- Releasing "Spectrum" newsletter
- Industrial visit
- Science model exhibition

20

Psychology

- Interactive Sessions with experts
- Screening movies - Psychology based themes
- Releasing 'Chitta' - Psychology newsletter
- Webinar - state level/national level
- Faculty Development Programme-Theme Self Enhancement

21

Sanskrit

- World Sanskrit Day
- Interactive Sessions with experts

22

Sociology

- Two Interactive Sessions with experts
- Seminar
- Visit to Mysuru jail for final year students/Odanadi Samsthe
- One day field visit to Tribal area - III semester students

23

Library

- To conduct Book Exhibition
- To conduct Book Talk for library users

24

Sports

- R V Ganesh Memorial Volley ball and Smt. Bhagyalakshamma Rattehalli Ramappa Throwball Tournament
- Charity Sports
- Interclass Tournaments
- Annual Athletic Meet for staff and students

25

PG-Departments

- Interactive Sessions with experts - 12
- Workshops - 5
- Seminars - 10

26

SPARSH & IQAC

Gender Sensitization and Legal Awareness Program

27

NSS

Celebration of Swami Vivekananda Birth Anniversary, Rajiv Gandhi Birth Anniversary and Ambedkar Jayanthi

NSS Foundation Day

Annual NSS Camp

Shramadhana

28

NCC

Gandhi Jayanthi Rally

Swacha Bharath

Cycle Rally

NSS Camp visit

Cleaning of Statues